



Early years **Education**

Information and advice to parents



BARNSELY
Metropolitan Borough Council

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FREQUENTLY ASKED QUESTIONS

GLOSSARY OF TERMS

INTRODUCTION

This booklet has been produced to provide you with information on the type of early years education available for your child from birth to the age of five in the Barnsley area and to show you the choices available.

Since April 2004 all three* and four year old children have been entitled to receive a free, part-time early education place. Parents are able to access early years education for their child in the term following their third birthday. However, you should be aware that the available places may not necessarily be at your preferred setting.

Funding is also now available to enable some 2 year olds to receive a free part time place - see page 2 for details.

The School Admissions section within the Directorate for Children, Young People and Families is responsible for maintaining waiting lists and allocating places in all community and voluntary controlled nurseries and schools and some Academy nurseries. This section also processes claims for early years education funding (see page 43).

Some Academies administer their own admissions into nursery (see pages 17 - 39).

The Families Information Service (FIS) provides accurate, up to date, comprehensive and impartial information and advice about childcare, resources, training and other relevant early education and childcare issues. It runs a year round service - for details of what is available in your area contact them on the telephone number given below.

Contact Details

School Admissions Section	01226 773670; 773677; or 773588 www.barnsley.gov.uk
Early Years Nursery Education Funding	01226 773689; 774513; 773670
Families Information Service (FIS)	Tel. 0800 0345340 Text 07624 809924 email: infofis@barnsley.gov.uk
Local Authority Nurseries (nurseries in schools))
Academy Nurseries)
Private/Voluntary/Independent Settings and) see pages
Children's Centres) 17 - 39
Childminders)

WHAT ARE MY OPTIONS?

What is my child entitled to at age 2?

Funded Early Education for Eligible Two Year olds.

Your two year old may be eligible to 15 hrs funded childcare. If eligible, the funding can be taken at Childrens Centres, Day Nurseries, Pre schools and Childminders.

Two year olds will be eligible if they meet any one of the following criteria:

- They meet the eligibility criteria also used for free school meals
- Their families receive Working Tax credits and have annual gross earnings of no more than £16,190 per year
- They have a current statement of SEN or an Education, Health and Care plan
- They attract Disability Living Allowance
- They are looked after by the LA
- They have left care through special guardianship or an adoption or residence order.

For more information or to apply for Two Year old funding contact Families Information Service. Freephone: 0800 0345 340. Email: infoFIS@barnsley.gov.uk

What is my child entitled to at age 3?

- Once your child reaches the term following their third birthday* they are entitled to receive a maximum of 15 hours of early years education per week for 38 weeks per year.
 - A child moving to England from another country is entitled to free early years provision on the same basis as any other child regardless of whether they have British Citizenship.
-

The Flexible Offer

The Early Years Entitlement can be taken flexibly over a minimum of 2 days per week.

The two guaranteed models of provision which are available within the authority are:

- 3 hours per day over 5 days per week
- 5 hours per day over 3 days per week

Any other model of attendance requested by parents will be considered within the following framework:

- A minimum of 2.5 hours per day
- A maximum of 10 hours per day
- Accessed between 7am and 7pm
- The entitlement can be accessed through a maximum of 2 providers per week

Please note that not all settings will be able to offer a flexible place. Please contact your preferred setting or the Families Information Service for help and advice.

*Please note you must apply for a place prior to this date (see page 13). The authority cannot guarantee a place in your preferred local authority nursery until the term following your child's fourth birthday.

What are my options?

The entitlement can be accessed in the following ways:

A place in a local authority (school) or Academy nursery class

This is a free session, either morning or afternoon for 5 days per week. Some schools may be able to offer flexible sessions - contact School Admissions (tel. 01226 773670) or the Families Information Service (tel. 0800 0354340) for details. It is possible for your child to attend less than 5 sessions - please speak to the school admissions section for details.

To find out about how to apply for a place in a school nursery please read pages 13 - 15 or for an Academy see page 15.

A place in a setting that is registered to provide early years education (EYE).

The length of the sessions can vary from 2½ hours to full day care. Please note you will be charged if you want your child to attend for more than the free entitlement. You can decide the number and length of the sessions you wish your child to attend per week however, some private settings only offer a very limited number of 'stand alone' places.

You will not be required to pay any fee up front for your child's free early education entitlement nor will you be required to take up additional services, or care, as a condition of your child's early years education place.

Early Years education funding will cover the cost of a minimum of 15 hours per week for 38 weeks per year.

To find out about how to apply for a place in a setting registered to receive early years education funding please see page 16.

For the location and contact details of registered settings see pages 17 to 39.

For details on Childminders see page 16.

A combination of care

If you choose to take up less than 5 sessions / 15 hours per week in a school nursery class you can use the balance of the entitlement in a EYE registered setting. For example:

A child attending a school nursery on Monday, Tuesday and Wednesday morning (3 sessions) can attend an early years setting and claim funding for the balance of their entitlement. The entitlement can be accessed through a maximum of two early years education providers per week.

THE EARLY YEARS FOUNDATION STAGE (EYFS)

From birth to the age of 5 children are in what is called the Early Years Foundation Stage (EYFS) phase of their education. The Early Years Foundation Stage framework provides guidance for working and caring for children from birth to the end of the Reception/FS2 year in school.

What do I need to know about early learning?

- The EYFS will be the stage your child is in when they attend a setting or a childminder's home between birth and the age of five. It is also the stage that they are in until the end of the Reception year at school.
- It is important to remember that you know more about your own child than anyone else. Practitioners working with your child should be asking you about your child's likes, dislikes and interests and sharing information with you about your child's progress.
- Understanding what your child is doing when they are with others will help you to know how well they are developing and learning.
- The part you play in your child's learning and the choices you make will make a difference to their future.

What is the EYFS?

- The EYFS Framework is a play based framework that acknowledges that every child is unique and that they learn and develop at different rates and in different ways. The Framework also offers guidance to practitioners of how they should work with children and their families to support development and learning.
- It describes how your child should be kept safe and cared for and how all concerned can make sure that your child achieves the most that they can in their earliest years of life.
- It is based on four following principles.

What are the EYFS principles?

Theme: A Unique Child

Principle: Every child is a competent learner from birth who can be resilient, capable, confident and self-assured.

Theme: Positive Relationships

Principle: Children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person.

Theme: Enabling Environments

Principle: The environment plays a key role in supporting and extending children's development and learning.

Theme: Learning and Development

Principle: Children develop and learn in different ways and at different rates and all areas of Learning and Development are equally important and interconnected.

Why are the years from birth to five so special?

The years from birth to five are the time when children make the most progress in terms of their growth and learning development. All children have a right to:-

- be healthy;
- be happy;
- feel safe and
- be successful.

What can parents and carers do?

Parents and carers are their children's first teachers. Early learning can happen at any time and anywhere, for example through:

- being generous with praise and cuddles;
- reading things together;
- playing games, singing nursery rhymes;
- talking about what you can see in the park or on the street;
- counting the stairs as you go up and down.

Early Learning Goals

Each area of learning in the EYFS curriculum has early learning goals. These set out the skills, understanding, knowledge and attitudes which it is expected most children will reach by the end of the Early Years Foundation Stage.

How will my child work towards these goals?

Children will be at different stages of progress towards these goals depending on their age and stage of development. Age related statements in the curriculum are used to describe children's typical progress towards the goals from birth to the end of the Early Years Foundation Stage. Of course all children are individual and not all will fit into this typical pattern of progress. All staff understand this and take it into account when planning activities. Children learn best from experiences that are suitable for their stage of development. Play is key to the way young children learn. Through play your child will develop the confidence needed to learn. This will enable them to master more quickly the skills, knowledge and understanding required for later life.

As a parent (or carer) you are your child's first teacher and the support and encouragement you provide will help them to learn more effectively. Always ask staff how you can support your child's learning and development so that you can work together to help your child. At the end of the Early Years Foundation Stage a record of your child's progress called the Early Years Foundation Stage Profile will be shared with you and will be given to your child's next teacher in Year 1. This will help to make the transition from the Early Years Foundation Stage to the National Curriculum as smooth as possible (the end of the Early Years Foundation Stage is the end of the Reception Year in full time school).

Bookstart packs

Bookstart is a national scheme aiming to support families in sharing books, rhymes and stories with their young children, to raise awareness of the value of early language experiences and encourage library useage.

- There are two free Bookstart packs available for all children aged 0 - 12 months, and three to four years.
- Bookstart Treasure for three year olds contains two free books and a guidance booklet for parents.
- Children should receive their Bookstart Treasure pack from their nursery or pre-school at between 36 and 48 months (usually where they access their funded place).
- Packs are free and one is available for every child. (If your child has previously received a Bookstart Treasure pack please do not accept a second one as this means another child may miss out).
- If your child has not received their pack please ask at their nursery or contact Barnsley Bookstart on 01226 773935.

Booktime follows on from Bookstart by giving a gift pack to every child starting full time school. Your child should receive their Booktime pack during their first term in school. Barnsley Libraries have a range of books, CDs and DVDs for you and your child to enjoy, and many hold story and rhyme times and other activities for young children. Under fives who are library members can also join the Bookstart Bear Club and collect stamps on their club passport each time they visit the library with certificates awarded for every 6 stamps.

Library membership is free; ask at your branch for more details.

For more information about Bookstart or Booktime please ring the above number, email bookstart@barnsley.gov.uk or why not visit the national websites

www.bookstart.org.uk or www.booktime.org.uk, which also have interactive games and fun activities to enjoy with your child?

EARLY YEARS EDUCATION - WHAT'S AVAILABLE

Local Authority providers

Barnsley currently has 54 nursery classes attached to local authority schools or Academies. All primary schools in Barnsley which have a nursery class fall into one of the following three categories or are an Academy (please see following page).

Community	This is a state school administered and financed by the local authority. Admission into a community school nursery is the responsibility of the local authority.
Voluntary Controlled	This is a school established by a voluntary organisation and jointly maintained with the local authority. In Barnsley the voluntary organisation that is involved is the Church of England. Schools that are voluntary controlled will refer to this and the Church of England in their school name. Admission into a voluntary controlled school nursery is the responsibility of the local authority.
Voluntary Aided	This is a school established by a voluntary organisation and jointly maintained with the local authority. In Barnsley the voluntary organisations involved are the Church of England and the Catholic Church. Schools that are voluntary aided will refer to this in their school name as follows: <ul style="list-style-type: none"> ● Church of England - either by using this phrase or the initials CE along with the phrase Voluntary Aided or the initials VA ● Catholic Church - by the use of the word Catholic in the school name. Admission to Church of England Voluntary Aided school nurseries and Catholic school nurseries is the responsibility of the school governing body not the local authority.

Academies

Academies are publicly-funded independent schools that have greater freedoms such as:-

- freedom from local authority control
- ability to set own pay and conditions for staff
- freedom around the delivery of the curriculum
- the ability to change the lengths of terms and school days

Admission into an Academy nursery is the responsibility of the Academy who will set their own admissions criteria, although they may require you to apply via the Authority. Please contact nursery admissions on 01226 773670 to check if you need to apply to the Academy directly.

Children's Centres

Please note: the information given here is correct as at March 2015. A consultation is currently underway on a proposal to reconfigure Children's Centres into a network of family centres to incorporate integrated services for children pre-birth up to 19 years (25 years if the person has a disability). For more information on the consultation and how you can take part, please follow the link from www.barnsley.gov.uk or telephone the Families Information Service on 0800 0345 340.

The **core purpose** of Sure Start Children's Centres is to improve outcomes for young children and their families, with a particular focus on the most disadvantaged, so children are equipped for life and ready for school, no matter what their background or family circumstances.

Evidence shows that development during the early years of a child's life lays an essential foundation for progress throughout life. Parenting and the home learning environment, health and economic wellbeing all have an impact on child development.

Children's centres in Barnsley provide a range of activities, groups and support for young

Children's centres that have nurseries - please contact the centre for more details	
Athersley: Secret Garden Children's Centre Lindhurst Road, Athersley North, Barnsley S71 3NB Tel: 01226 296969	Barnsley: Buddies Children's Centre Burton Road Primary School, Burton Road, Barnsley S71 2AA Tel: 01226 320510
Bolton on Dearne: Dearne Community Children's Centre Billingley View, Bolton on Dearne, Rotherham S63 8ES Tel: 01709 890303	Cudworth: Buttercup Children's Centre c/o Birkwood Primary School, Darfield Road, Cudworth, Barnsley S72 8HG Tel: 01226 780105
Darfield: Darfield Children's Centre School Street, Darfield, Barnsley S73 9EU Tel: 01226 753366	Grimethorpe: Milefield Children's Centre c/o Milefield Primary, Grimethorpe, Barnsley S72 7BH Tel: 01226 715127
Hoyland Common: Hoyland Common Children's Centre Sheffield Road, Hoyland Common, Barnsley S74 0DJ Tel: 01226 352090	Hoyland & Jump: Jump Children's Centre Church Street, Jump, Barnsley S74 0HZ Tel: 01226 748805

Children's centres that have nurseries - please contact the centre for more details	
Kendray: Sunnybank Children's Centre Overdale Avenue, Bank End, Barnsley S70 4BD Tel: 01226 294604	Royston: Meadstead Children's Centre c/o Royston Meadstead Primary Academy, Meadstead Drive, Royston, Barnsley S71 4JS Tel: 01226 700283
Stairfoot: Hunni Bee Children's Centre c/o Hunningley Primary School, Stairfoot, Barnsley S75 3DT Tel: 01226 287286	Thurnscoe: The Embankment Children's Centre Station Road, Thurnscoe, Rotherham S63 0JR Tel: 01709 899050
Wilthorpe: Wilthorpe Children's Centre c/o Wilthorpe Infant School, Grenfoot Lane. Barnsley S75 1AQ Tel: 01226 298642	Wombwell: Kings Oak Primary Learning Centre - Children's Centre Bondfield Close, Wombwell, Barnsley S73 8TX Tel: 01226 273240
Worsbrough Common: Rising Stars Children's Centre c/o Worsbrough Common Primary School, Bruce Avenue, Worsbrough Common Barnsley S70 4EB Tel: 01226 320513	
Children's centres that DO NOT have nurseries	
Dodworth and Gilroyd: Dodworth and Gilroyd Children's Centre Saville Road, Gilroyd, Barnsley S75 3QB Tel: 01226 294584	Darton: Darton Children's Centre The Darton Centre, Huddersfield Road, Darton Barnsley S75 5ND Tel: 01226 775525
Lundwood & Monk Bretton: Lundwood Children's Centre Littleworth Lane, Lundwood, Barnsley S71 5RG Tel: 01226 248564	Penistone: Penistone Children's Centre Church Street, Penistone, Sheffield S36 6AR Tel: 01226 761317

Further information on Children's Centres can be obtained from the Families Information Service on 08000 345340 or our website www.barnsley.gov.uk/childrenscentres.

Please note several private settings have called their provision "children's centres", however these are in name only and are not official Local Authority Children's Centres.

Private providers

Day Nurseries

These usually offer full day care* and early years education for children from as young as six weeks to pre-school five year olds. They must all be registered with the local Authority and inspected by OFSTED (the Office for Standards in Education). They must comply with strict guidelines on quality and staff/children ratios. For children aged three to five, the ratio is usually one qualified practitioner to eight children. Opening hours usually fit in with an average working day of 8am to 6pm. Day nurseries are often open all year round.

All day nurseries that are eligible to deliver free nursery education funded (NEF) places receive regular support from a qualified teacher/adviser and a childcare development officer.

Playgroups/pre-school groups

Pre-schools and playgroups provide early years education and care for children usually from the age of two up to the age of five. They are run by trained early years professionals and nearly all encourage parental involvement. Many voluntary groups are run by a management committee or parent committee (and all operate to a minimum of one adult to every eight children). All pre-schools/playgroups that are eligible to deliver free nursery education funded (NEF) places are registered with the Local Authority and inspected by OFSTED. They receive regular support from a qualified teacher/adviser and a childcare development officer.

Playgroups and pre-schools offer a variety of care from sessional* (3 hours per day, morning or afternoon) during school term time as well as those who offer extended and full day care.

Childminders

Registered childminders* are qualified professional carers who provide care and early years education in their own homes for children aged 0-14. The law requires childminders to be registered with the Local Authority and regularly inspected by OFSTED.

A registered childminder is allowed to look after a maximum of six children, under eight years old, at any one time. However, only three of these should be under school age. These numbers include the childminder's own children. A registered childminder is able to offer eligible children their free early years education funded place.

Academies - For information on Academies please see Page 7.

*See page 55 for definitions

Choosing the right provision

Finding the right type of childcare and early education place to suit you and your child is crucial, especially when there is so much to consider - e.g. will your child like it there? There are lots of different options in the Barnsley area - it is important that you give yourself plenty of time to research them.

- draw up a list of schools, pre-schools, children's centres and nurseries that might meet your needs; the Families Information Service (0800 0345340) can help you do this. You will need to consider your circumstances, for example, transport - if you work will someone be able to take your child to the nursery or playgroup or would a day nursery (where your child can stay all day) be more convenient? Or you could consider using a childminder. Depending on your circumstances you may wish to consider a combination of childcare; for example a childminder who could also take your child to playgroup.
- you may wish to talk to other parents who use the provision you are considering, but remember that different settings* may suit different children best.
- look at the latest OFSTED report (from the setting you are considering or look it up at www.ofsted.gov.uk/reports).
- contact the settings and ask to visit, preferably when children are present. If the setting is not keen on you visiting you may wish to consider alternatives. Most settings will also have a prospectus that they will be happy to send you.
 - When visiting, take your child along. Are the staff welcoming to both you and your child?
 - Is the setting working towards a Quality Improvement Programme (QIP) or have they gained accreditation with a Quality Improvement Programme? See page 11 for further details of QIP.
 - Do the other children in the setting look happy and busy?
 - Do adults talk to all children as you would want your child spoken to?
 - Do children treat each other as you would want your child treated?
 - Is there a range of activities on offer, including indoor and outdoor activities?
 - Are nutritious meals and/or snacks provided? Does the setting hold a Healthy Settings Award?
 - Do children go on outings/visits? If so, how are they supervised?
 - Are there opportunities for children to work in large and small groups?
 - Are there areas where children can be quiet?
 - Are the children able to make choices about their activities?
 - Ask the staff how they will share information about your child with you.
 - Ask about the staff's qualifications and training.
 - Ask the staff about their priorities. What do they see as important? Do you agree?
 - What links does the setting have with other groups and schools to smooth the next step for your child? Do they pass on records of what your child has achieved?
 - Are there opportunities for your child to attend on days and at times that suit you?
 - Does the setting open term time only or during the holidays?

You might like to ask how they are implementing any recommendations from their OFSTED inspection.

Finally, weigh up all of the factors including location, but remember the key question: "Is this a place where my child will be able to learn in a happy and secure environment?"

***'Settings' refers to all early years provision ie local authority nurseries, private nurseries, playgroups, childminders and children's centres.**

Quality Improvement Processes

Settings, schools, children's centres and childminders will be expected to work towards Quality Improvement Processes (QIPs). A QIP is a commitment to raise quality and outcomes for the children, parents and carers attending. Some examples of QIPs would be Quality Assurances Schemes, Investors in People (IiP) Quality Mark, Arts Mark, Breastfeeding Awards or Healthy Early Settings Awards.

Barnsley Early Childhood Services implement a bespoke quality improvement programme that support Private, Voluntary and Independent settings who have a commitment to continually improve the quality of their childcare provision. The programme continually implements, monitors and evaluates key themes in line with the Government agenda. The programme allows settings to identify those specific areas that need to be further developed and recognises good practice.

Quality Assurance

A quality assured setting, school, children's centre or childminder is one that has achieved accreditation from a national body.

Quality assurance accreditation focuses on standards of:

- Management
- Staffing
- Resources and equipment
- Equal opportunities
- Safety and child protection
- Relationships with parents

Assessment is carried out by an external assessor. To get their accreditation a setting has to go beyond the minimum requirements that OFSTED expects all settings to meet.

A quality assured setting has to show that they are continually developing their provision, ensuring that their premises and resources are kept in excellent condition, and that their staff are qualified and keep their qualifications up to date.

For further information on quality improvement processes and requirements contact the Families Information Service on 0800 0345340.

KEY DATES

Please note that these dates apply to three and four year old places.

After your child's second birthday

Following your child's second birthday you can apply to have your child's name placed on a nursery waiting list.

The term following your child's third birthday

- Your child is eligible to attend a local authority nursery (subject to a place being available - see page 13 - 15) or access free early education funded sessions (EYE)(see pages 43-46)

The term following your child's fourth birthday

- Your child is guaranteed a place in a local authority nursery, (please note this may not be your preferred nursery) or they can carry on attending a private setting and access EYE sessions.

Terms

Each year is split into 3 school terms as follows:

- Autumn Term - 1 September to 31 December
- Spring Term - 1 January to 31 March
- Summer Term - 1 April to 31 August

Children become eligible for a free early education place from the start of the term following their third birthday. This means that if your child is three during the summer term (ie their birthday is between 1 April and 31 August) they will become eligible from the autumn term.

Eligibility dates

Admission points

Date of Birth	Spring Term 2015	Summer Term 2015	Autumn Term 2015	Spring Term 2016	Summer Term 2016	Autumn Term 2016	Spring Term 2017	Summer Term 2017	Autumn Term 2017	Spring Term 2018
1.4.10 to 31.8.10	A	A	C							
1.9.10 to 31.12.10	N	N	S	C						
1.1.11 to 31.3.11	E	N	S	A	C					
1.4.11 to 31.8.11	E	E	S	A	A	C				
1.9.11 to 31.12.11	E	E	E	N	N	S	C			
1.1.12 to 31.3.12		E	E	E	N	S	A	C		
1.4.12 to 31.8.12			E	E	E	S	A	A	C	
1.9.12 to 31.12.12				E	E	E	N	N	S	C
1.1.13 to 31.3.13					E	E	E	N	S	A
1.4.13 to 31.8.13						E	E	E	S	A
1.9.12 to 31.12.13							E	E	E	N
1.1.14 to 31.3.14								E	E	E
1.4.14 to 31.8.14									E	E
1.9.14 to 31.12.14										E

Key

E Eligible for Nursery Education Funding

N Guarantee of maintained nursery provision for a four year old child

S Child will start full time school in line with National Admissions Regulations. Alternative options are available - see page 49

A Child will be attending full time school

C Child reaches statutory school age (compulsory full time education - see page 50 for information on deferred entry)

ADMISSION INFORMATION

ADMISSION TO A LOCAL AUTHORITY (LA) COMMUNITY OR VOLUNTARY CONTROLLED NURSERY

For details of how to apply for a nursery class at an Aided School or an Academy see page 15. For details of how to apply to a private, voluntary or Independent setting or childminder see page 16.

How to apply for a 3 or 4 year old place

Following your child's second birthday you should complete Form N1 on page 41 and return it to the School Admissions Section, Directorate for Children, Young People and Families, P.O. Box 634, Barnsley S70 9GG. Alternatively, you can download a copy of the application form from our website: www.barnsley.gov.uk (click on Services, Education, Learning and Childcare, then Applying for School Nursery Places).

Your child's name will then be placed onto the waiting list for the nursery of your choice. If you complete and submit a second nursery application form it will be assumed that you are notifying the Authority to disregard your original application form. However, the Authority recognises that there may be circumstances under which you would wish your child's name to be placed on more than one list. Please contact School Admissions for details. When a place is available you will be sent a letter informing you of your child's start date.

Please note: Due to the volume of application forms received, the school admissions section is unable to acknowledge receipt of individual forms. They will not normally contact you until a place becomes available for your child. You can telephone to confirm receipt of your application form if you wish to do so (01226 773670).

Nursery waiting lists

The Authority keeps a separate waiting list for each community school and some Academy nurseries. The waiting list is kept in chronological age order, with the oldest child on the list being allocated a place first when a vacancy arises.

Parents need to be aware that allocations of nursery places are carried out very early in the term prior to the admission date (for example - allocations for children to start in September are processed in April/May). It is important therefore to ensure that your application form is received by the beginning of the term prior to admission.

Change of address

It is important to notify the school admissions section immediately if you change address whilst your child's name is on the nursery waiting list - this is to ensure that the offer of a place letter reaches you.

Admission into nursery

Admission into Nursery takes place at one main point in the year: September the start of the autumn term

Early in the summer term prior to the admission date the school admissions section will confirm with each nursery the number of children leaving at the end of the term to take up full time education. The admissions officer will then allocate from the waiting list for each nursery the appropriate number of children.

There will be additional intakes in January (the start of the spring term) and April/May (at the start of the summer term) for nurseries that have vacancies, to allow them to admit children from their waiting list who have reached the age of three during the autumn or spring terms.

The Authority will guarantee your child a place in a LA nursery class from the term following their fourth birthday. In the event of there being a shortage of places, you will be offered an alternative community school nursery class place.

NB: Should the final place to be allocated fall between two children with the same date of birth, the place will be given to the child whose application form was the first to be received into the Admissions Section.

Nursery Sessions

Although you are asked to indicate on the application form which session you would prefer your child to attend you need to be aware that sessions are allocated by the individual nurseries. Some nurseries may not offer parents a choice of sessions as they may admit all new entrants to the same session in order to keep the younger children together. The children may then transfer to a different session at a later date to help them prepare for the transition into full time school. Some nurseries may be able to offer longer, more flexible sessions - please contact School Admissions or the Families Information Service for details.

Induction into nursery or Children's Centres

To help with your child's smooth transition from home, most settings will undertake some form of induction programme.

This may involve a home visit by a member of nursery staff, a staggered start date and/or invitations for you and your child to visit the nursery prior to the formal start date.

The induction programme should be completed by the end of the second week of the term after which point all children will be in attendance for the full five sessions. If for any reason your child has not settled into the nursery during the induction period the nursery staff will discuss with you an extended period of induction.

Admission policy for community and voluntary controlled nurseries

The criteria for admission to nursery units maintained by the authority are as follows:

- a) children will be eligible to receive an Early Years Education place in a school nursery from the term following their third birthday (available places may not necessarily be in their preferred nursery);
 - b) only children who are over two years of age will be included on the waiting list;
 - c) children under three years of age will not normally be admitted to a nursery;
 - d) nurseries will only be able to accommodate two year olds if they have been assessed for and approved to offer two year old entitlement places and parents have been assessed for and allocated a place under the two year old entitlement
 - e) in exceptional circumstances priority of admission may be given to children having a special educational need;
 - f) children will be offered places under the criteria below in date of birth order;
 - i) if they are accessing a two year old funded place in the same school nursery (subject to the start term of the three year old entitlement and availability of places)
 - ii) All other children on the waiting list
 - g) a child of a family taking up residence in the Borough who has been in attendance at another nursery may, subject to any constraints of space and supervision be offered immediate admission;
 - h) where a child is admitted to a nursery their name will be removed from the waiting list of any other nursery;
 - i) where a pupil is attending a reception class on a part-time basis during the Autumn Term, this will be deemed to be their entitlement for early years education, therefore they will not be able to access Nursery Education Funding.
-

Offer of a nursery place

You will normally receive written confirmation of a nursery place at least six weeks before the start of the term.

The offer of a place at nursery is subject to:

- **the school having sight of your child's birth certificate**
 - **the return of the acceptance slip confirming your intention to take up the offer of a place.**
-

Accepting a nursery place

The offer letter will contain an acceptance slip, which you **MUST** complete and return to the nursery as soon as possible.

If after two weeks (from the date of the offer letter) the nursery has not received a reply from you they will issue a reminder letter giving you one further week to reply.

If after this further week the nursery has still not received your reply **the offer of the place will be withdrawn without further notice and offered to the next eligible child.**

Deferral of a nursery place

All children develop at different rates. If for any reason you feel that your child is not ready to start nursery at the time when you receive the offer of the place, you can defer the place and your child's name will be placed back onto the waiting list. You may wish to consider a different kind of provision, for example, a childminder, until you feel your child is ready to start at a nursery. Please contact the admissions officer for further details (01226 773670).

Matching Service

For children who are of eligible age and unable to access a place in their preferred nursery the Families Information Service offer a 'matching service' to help find an alternative free nursery place. Please contact them for details on 0800 0345340.

ADMISSION TO A NURSERY CLASS AT AN AIDED PRIMARY SCHOOL

Voluntary Aided Schools are established by a voluntary organisation and jointly maintained with the Local Authority. In Barnsley the voluntary organisations involved are the Church of England and the Catholic Church.

How to apply

The admission policy and arrangements for aided schools are the responsibility of individual governing bodies, not the Local Authority. The Local Authority, therefore, cannot make an offer of a place at any aided school.

Each aided school has its own priority of admission criteria, a copy of which can be obtained from the headteacher of the school. **If you are considering applying to an aided school nursery you must contact the headteacher of the school to find out how to apply.**

NB: The Authority does offer places at Penistone St John The Baptist CE Primary School. Please apply for this school using the form on page 41.

ADMISSION TO A NURSERY CLASS AT AN ACADEMY

Academies are publicly funded independent schools. The admissions policy and arrangements are the responsibility of each individual Academy, however, most Academies broker the services of the Authority to administer nursery applications on their behalf. Please contact nursery admissions on 01226 773670 to check if you need to apply to the Authority or directly to the Academy.

ADMISSION TO A PRIVATE, VOLUNTARY OR INDEPENDENT SETTING

- You need to apply directly to the setting - see pages 18 to 39 for contact details for the setting of your choice.
- Some settings will take children from the age of six weeks.
- You will be charged for childcare costs but from the term following your child's third birthday they will be eligible to receive funding to cover their early years education sessions. The setting will co-ordinate the claim for funding on your behalf. See page 43 for details of Early Years Education Funding.

You may also be eligible to claim Working Tax Credit for help with childcare costs
- for further details contact the Families Information Service on 0800 0345340.

How to apply

You will need to contact the manager/playgroup leader for details of how to apply. They will be able to advise you on the times and length of sessions that they offer and also the availability of places or length of their current waiting list.

On pages 18 to 39 you will find a list giving the names and contact details of all providers in the Barnsley area including those registered to provide early years education funded places. The list is correct as at January 2015. Please contact the admissions officer on 773689 for details of any additions to the list.

For further details on the settings contact the Families Information Service on 0800 0345340.

Childminder's

Children who receive their care and early years education from a registered childminder are eligible to receive Early Years Education Funding.

Childminders can be found in most areas of the Barnsley Borough.

For further details please contact the Families Information Service on 08000 345340.

EARLY YEARS EDUCATION PLACES IN THE BARNSLEY AREA

**On the following pages you will find an alphabetical list
of providers and maps showing the location of all
registered providers in the Barnsley area offering
early years education places
along with their contact details.**

- Settings indicated with a number are Local Authority nurseries and Academies (unless a Children's Centre is named).
- Settings indicated with a letter are private, voluntary and independent providers of Early Years Education Funded places.

ALPHABETICAL LIST OF PROVIDERS IN THE BARNSELY BOROUGH OFFERING EARLY YEARS EDUCATION PLACES

PROVIDER	SEE PAGE NO.
All Saints Academy, Darfield	32
Athersley North Primary	28
Athersley South Primary	28
Barugh Green Pre-School	26
Bethel Church Pre-School	28
Birdwell Playgroup	38
Birkwood Primary	30
Brierley Playmates Playgroup	30
Buddies Children's Centre	22
Burton Road Primary	22
Busy Bees Pre-school	36
Buttercup Children's Centre	30
Carlton Primary	28
Cawthorne Children's Centre	36
Cawthorne Road Day Nursery	26
Chatterbox Day Nursery	38
Chatterbox Childrens Academy	26
Cherry Dale Primary	30
Child's Play Day Nursery	36
Cliff Nursery	36
Daisy Chains Pre-school	36
Darfield Children Centre	32
Darton Primary	26
Dearne Community Children's Centre - The Heathers	34
Dearne Community Children's Centre - Goldthorpe Site	34
Dearne Goldthorpe Primary	34
Dearne Highgate Primary	34
Dodworth St John the Baptist CE (VA) Primary	26
Doncaster Road Primary	22
Elsecar Neighbourhood Nursery	38
Forward Steps	32
Gawber Pre School	26
Gooseacre Primary	34
Greenfield Primary	38
Happy Kids at Heather Garth	34
Happy Kids Athersley	28
Happy Kids Cudworth	30
Happy Kids Goldthorpe	34
Happy Kids Grimethorpe	30
Happy Kids Kendray	24
High View Primary Learning Centre	32
Holy Rood Catholic Primary (VA)	22
Holy Trinity 3-16	28
Horizon Nursery	26
Hoyland Common Childrens Centre	38
Hoyland Common Primary	38

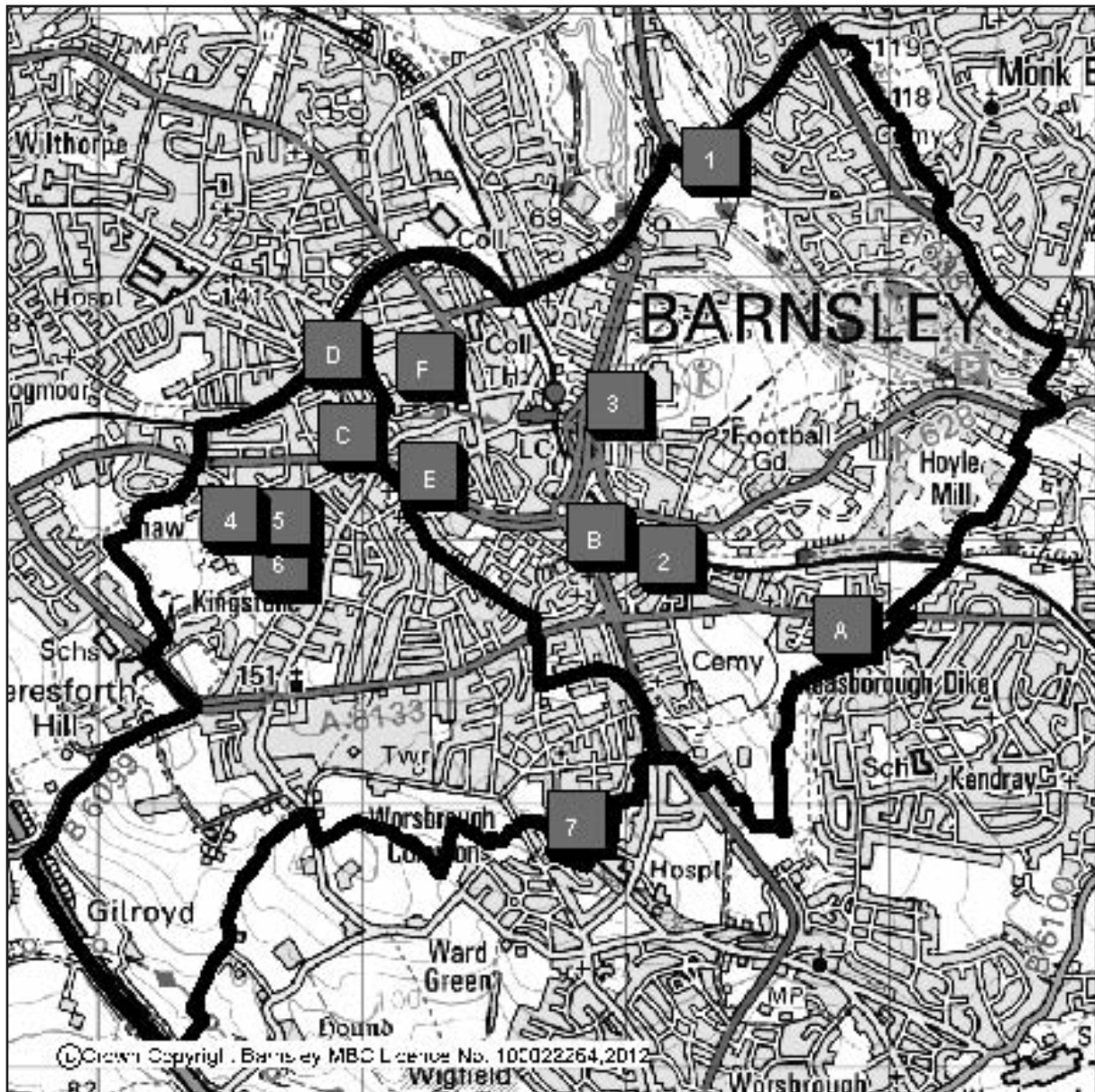
Early Years Education - Advice to Parents

PROVIDER	SEE PAGE NO.
Hunningley Primary	24
Hunni-Bee Children's Centre	24
Joseph Locke Primary	22
Jump Primary	38
Kabuki Child Care Centre	22
Keresforth Primary	26
Kexbrough Primary	26
Kings Oak Children's Centre	32
Kings Oak Primary Learning Centre	32
Kozee Kidz	26
Lacewood Primary	34
Ladywood Primary	30
Little Acorns	24
Little Acorns 2	24
Littleworth Grange Primary Learning Centre	28
Little Ducklings Nursery	32
Little Fishes Pre-school	32
Little Freddie's Nursery School	36
Little Gems Blacker Hill	38
Little Gems Day Nursery, Jump	38
Little Jo's Day Nursery	22
Little Nippers Playgroup	28
Mapplewell Primary	26
Milefield Children's Centre	30
Mini Academy@ Meadstead Children's Centre	28
Milefield Primary	30
Mini Me	22
Northern College Children's Centre	36
Oakhill Primary	24
Penistone St John the Baptist CE Primary	36
Priory Family Centre (Barnardo's)	28
Queens Road Academy	22
Railway Children Day Care Nursery	38
Richard Newman Primary	28
Rising Stars Children's Centre	22
Royston Meadstead Primary	28
Royston Parkside Primary	28
St Helen's Primary	28
St Joseph's Day Nursery	22
St Martin's Private Day Nursery	28
Sacred Heart Catholic Primary (VA)	34
Sandhill Primary	30
Secret Garden Children's Centre	28
Shafton Playgroup	30
Shawlands Primary	22

Early Years Education - Advice to Parents

NURSERY	SEE PAGE NO.
Sidcop Road Community Nursery	30
Silkstone Playgroup	36
Springvale Primary	36
Summer Lane Primary	26
Sunnybank Children's Centre	24
Tankersley St Peters CE Primary (VA)	36
The Darfield Primary Academy	32
The Ellis CE Primary (VA)	38
The Embankment Children's Centre Nursery	34
The Forest Academy	24
The Hill Primary	34
The Hill Toppers	34
The Mill Academy	24
The Sandpit Nursery	22
Thurgoland Pre-school	36
Victoria Day Nursery	22
Ward Green Primary	24
Wellgate Primary	26
West Meadows Primary	38
Wilthorpe Children's Centre	26
Wilthorpe Primary	26
Wise Owl Day Nursery	28
Wombwell Park Street Primary	32
Wonderland Nursery - Cudworth	30
Wonderland Nursery - Mapplewell	26
Worsbrough Bank End Primary	24
Worsbrough Common Primary	22

**Central Neighbourhood
Partnership Board
Central and Kingstone**



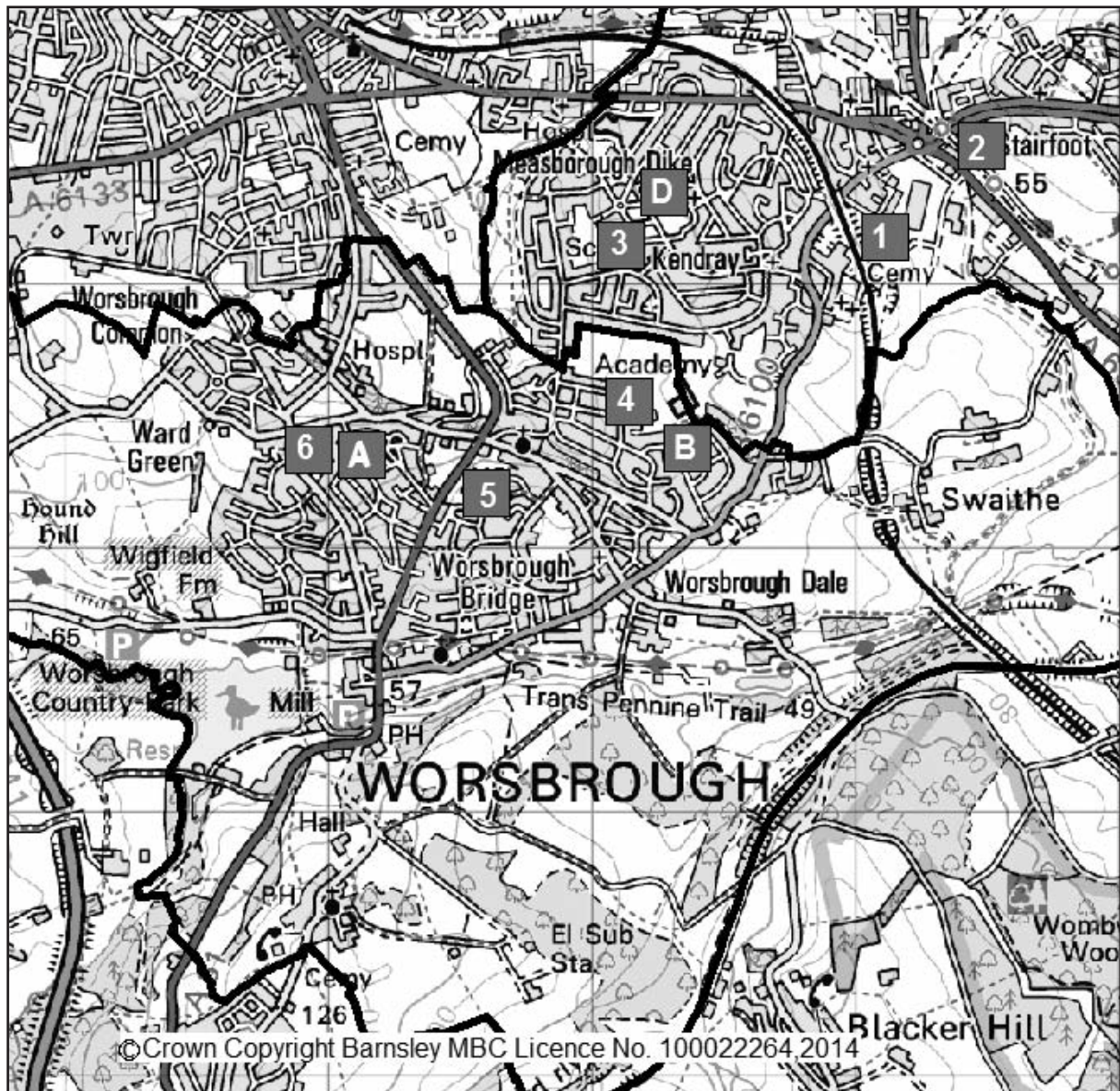
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|------------|----------|----------------------------------------------|----------|--------------------------------|
| Key | 1 | Burton Road/Buddies Children's Centre | A | St Joseph's Nursery |
| | 2 | Doncaster Road | B | Little Jo's Day Nursery |
| | 3 | Queens Road | C | Mini Me Nursery |
| | 4 | Holy Rood Catholic | D | Victoria Day Nursery |
| | 5 | Shawlands | E | The Sandpit Nursery |
| | 6 | Joseph Locke | F | Kabuki Childcare Centre |
| | 7 | Worsbrough Common/Rising Stars | | |

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Burton Road Primary School	Old Mill Lane, Barnsley S71 2AA	288679	Mon-Fri	School Nursery	Times#	
Buddies Childrens Centre	Burton Road, Primary School, Burton Road, Old Mill Barnsley S71 2AA	320510	Mon-Fri	8.00 -	6.00	
Doncaster Road Primary	Doncaster Road, Barnsley S70 1TS	281943	Mon-Fri	School Nursery	Times#	
*Holy Rood Catholic Primary	Shaw Street, Barnsley S70 6JL	281219	Mon-Fri	School Nursery	Times#	
Joseph Locke Primary	Shaw Street, Barnsley S70 6JL	729910	Mon-Fri	School Nursery	Times#	
Kabuki Childcare Centre	The Coach House, Fairfield House, Berneslai Close, Barnsley S70 2BH	0744 3479116	Mon-Fri	7.30	6.00	
Little Jo's Day Nursery	35 Doncaster Road, Barnsley S70 1TH	779199	Mon-Fri	8.00 -	6.00	
Mini Me Nursery	Eldon Street, Barnsley S71 1LQ	321855	Mon-Fri	7.30 -	6.00	
Queens Road Academy	Queen's Road, Barnsley S71 1ES	737010	Mon-Fri	School Nursery	Times#	
Rising Stars Children's Centre	Worsbrough Common Primary School, Bruce Avenue, Barnsley S70 4EB	320513	Mon-Fri	8.00 -	6.00	
St. Joseph's Day Nursery	221 Doncaster Road, Barnsley	290189	Mon-Fri	8.00 -	6.00	
Shawlands Primary	Shaw Street, Barnsley S70 6JL	287177	Mon-Fri	School Nursery	Times#	
The Sandpit Nursery	The Old Methodist Church, Pitt Street, Barnsley S70 1AL	200696	Mon-Fri Saturday	7.00 - 8.00 -	6.00 4.00	
Victoria Day Nursery	9 Victoria Crescent West, Barnsley S75 2AE	247444	Mon-Fri	8.00 -	6.00	
Worsbrough Common Primary	Bruce Avenue, Barnsley S70 4EB	289989	Mon-Fri	School Nursery	Times#	

*Aided School - see page 16 for details of how to apply.

#School Nursery Times - each school sets its own session times. Please contact the school for exact times.

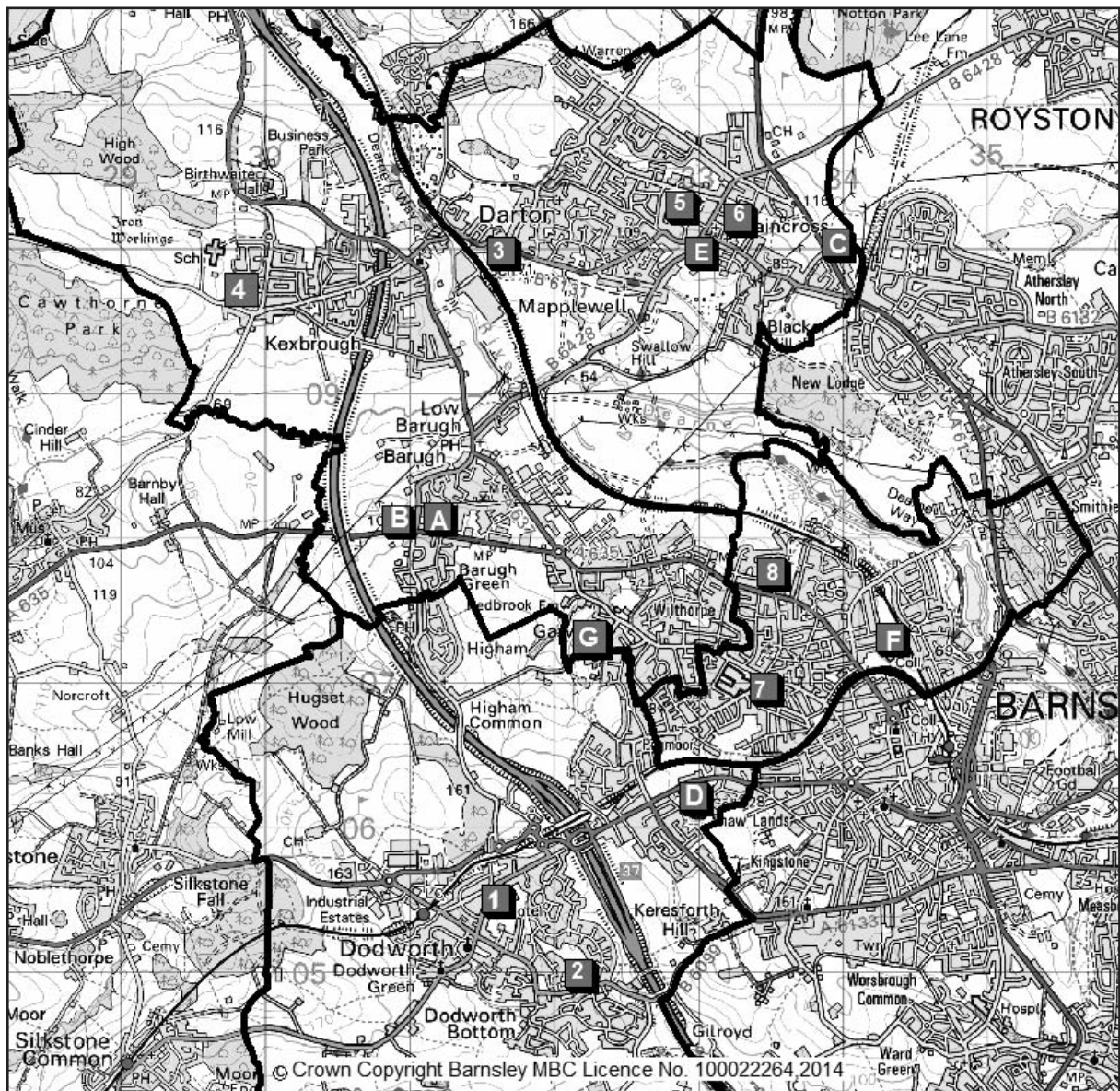
Central Neighbourhood Partnership Board Stairfoot and Worsbrough



- | | | |
|--------------|------------------------------------------------|--------------------------------------|
| Key 1 | Hunningley /Hunni Bee Children's Centre | A Little Acorns Nursery |
| | 2Daxhill | B Sunnybank Children's Centre |
| | 3The Forest | C Little Acorns 2 |
| | 4Worsbrough Bank End | D Happy Kids Kendray |
| | 5The Mill | |
| | 6Ward Green | |

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Happy Kids Kendray	Kendray Resource Centre, Thornton Road Kendray, Barnsley S70 3NG	294824	Mon-Fri	8.00 -	6.00	
Hunningley Primary	Hunningley Lane, Barnsley S70 3DT	284867	Mon-Fri	School Nursery	Times#	
Hunni Bee Children's Centre	Hunningley Primary School, Hunningley Lane, Barnsley S70 3DT	774562	Mon-Fri	8.00 -	6.00	
The Forest Academy	Thornton Road, Kendray, Barnsley S70 3NG	284719	Mon-Fri	School Nursery	Times#	
Little Acorns Nursery	Vernon Road, Worsbrough, Barnsley S70 5HJ	248123	Mon-Fri	8.00 -	6.00	
Little Acorns 2	Elmhurst Estate, Broomroyd, Worsbrough Dale, Barnsley S70 1AP	730519	Mon-Fri	7.30 -	6.00	
Oakhill Primary Academy	Doncaster Road, Ardsley, Barnsley S71 5AG	284493	Mon-Fri	School Nursery	Times#	
Sunnybank Children's Centre	Sunnybank Children's Centre, Overdale Avenue, Worsbrough Dale, Barnsley S71 4BD	294604	Mon-Fri	8.00 -	6.00	
The Mill Academy	Lobwood, Worsbrough Bridge, Barnsley S70 5EP	289096	Mon-Fri	School Nursery	Times#	
Ward Green Primary	Vernon Road, Ward Green, Barnsley S70 5HJ	286510	Mon-Fri	School Nursery	Times#	
Worsbrough Bank End Primary	Underwood Avenue, Worsbrough Dale, Barnsley S70 4AZ	282549	Mon-Fri	School Nursery	Times#	
#School Nursery Times - each school sets its own session times. Please contact the school for exact times.						

North Neighbourhood Partnership Board Darton East, Darton West, Dodworth and Old Town



Key 1 Dodworth St John the Baptist VA
2 Keresforth
3 Darton
4 Kexbrough
5 Wellgate
6 Mapplewell
7 Summer Lane
8 Wilthorpe/Wilthorpe Children's Centre

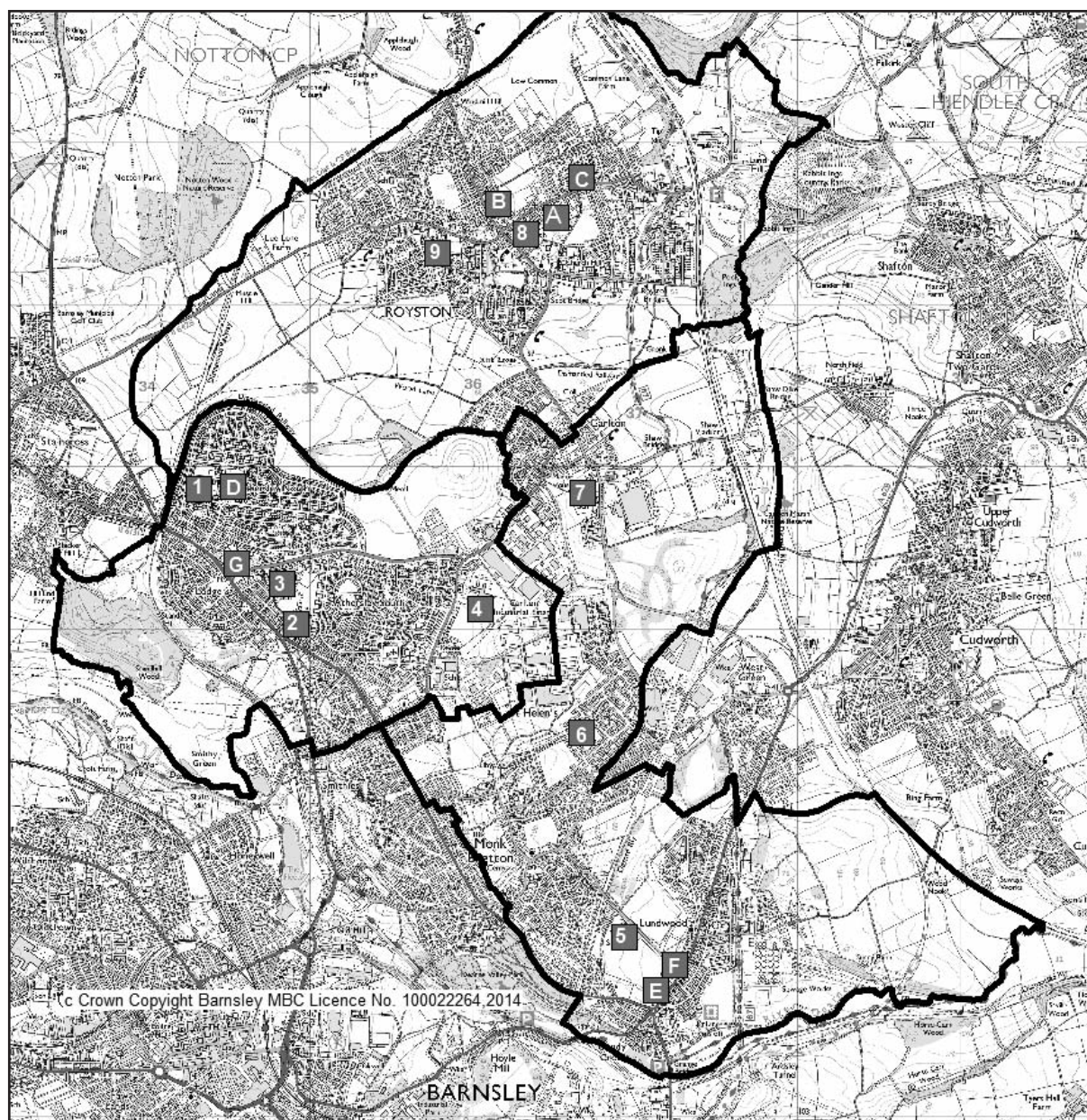
A Barugh Green Pre-School
B Cawthorne Road Day Nursery
C Wonderland Nursery - Mapplewell
D Horizon Nursery
E Kozee Kidz
F Chatterbox Children's Academy
G Gawber Pre School

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Barugh Green Pre-School	The Community Centre, Barugh Green Road, Barugh Green, Barnsley S75 1JT	390810	Mon, Wed, Fri Tues & Thurs (lunch club 12.00-12.45)	9.00 - 12.00 9.00 - 12.00 club 12.00-12.45)	1.00 - 4.00 1.15 - 3.45	
Cawthorne Road Day Nursery	24 Cawthorne Road, Barugh Green, Barnsley S75 1LQ	390070	Mon-Fri	8.00 -	6.00	
Chatterbox Children's Academy	Barnsley College Honeywell Site, Barnsley S75 1BP	299404	Mon-Fri	7.30 -	6.00	
Darton Primary	Sackup Lane, Darton, Barnsley S75 5AF	394050	Mon-Fri	School Nursery Times#		
*Dodworth St John the Baptist Church of England Voluntary Aided Primary	Barnsley Road, Dodworth, Barnsley S75 3JS	286514	Mon-Fri	School Nursery Times#		
Gawber Pre School	St Thomas Parish Hall, Church Street, Gawber, Barnsley S75 2RJ	299265	Mon-Fri	7.30 -	5.45	
Horizon Nursery	Horizon Community College, Dodworth Road Barnsley S70 6RB	207158	Mon-Fri	7.30 -	6.00	
Keresforth Primary	Keresforth Road, Dodworth, Barnsley S75 3NU	284147	Mon-Fri	School Nursery Times#		
Kexborough Primary	Ballfield Lane, Kexbrough, Barnsley S75 5EF	382288	Mon-Fri	School Nursery Times#		
Kozee Kidz	Mapplewell and Staincross Village Hall, Darton Lane, Barnsley S75 6AL	388545	Mon-Fri	7.30 -	6.00	
Mapplewell Primary	Greenside Avenue, Mapplewell, Barnsley S75 6BB	381273	Mon-Fri	School Nursery Times#		
Summer Lane Primary	Summer Lane, Barnsley S75 2AW	205363	Mon-Fri	School Nursery Times#		
Wellgate Primary	Wellgate, Mapplewell, Barnsley S75 6BE	383739	Mon-Fri	School Nursery Times#		
Withthorpe Children's Centre	Greenfoot Lane, Barnsley S75 1AQ	298642	Mon-Fri	8.00 -	6.00	
Withthorpe Primary	Greenfoot Lane, Barnsley S75 1AQ	288676	Mon-Fri	School Nursery Times#		
Wonderland Nursery - Mapplewell	Wakefield Road, Mapplewell, Barnsley S75 6DJ	388399	Mon-Fri	8.00 -	6.00	

*Aided School - see page 16 for details of how to apply.

#School Nursery Times - each school sets its own session times. Please contact the school for exact times.

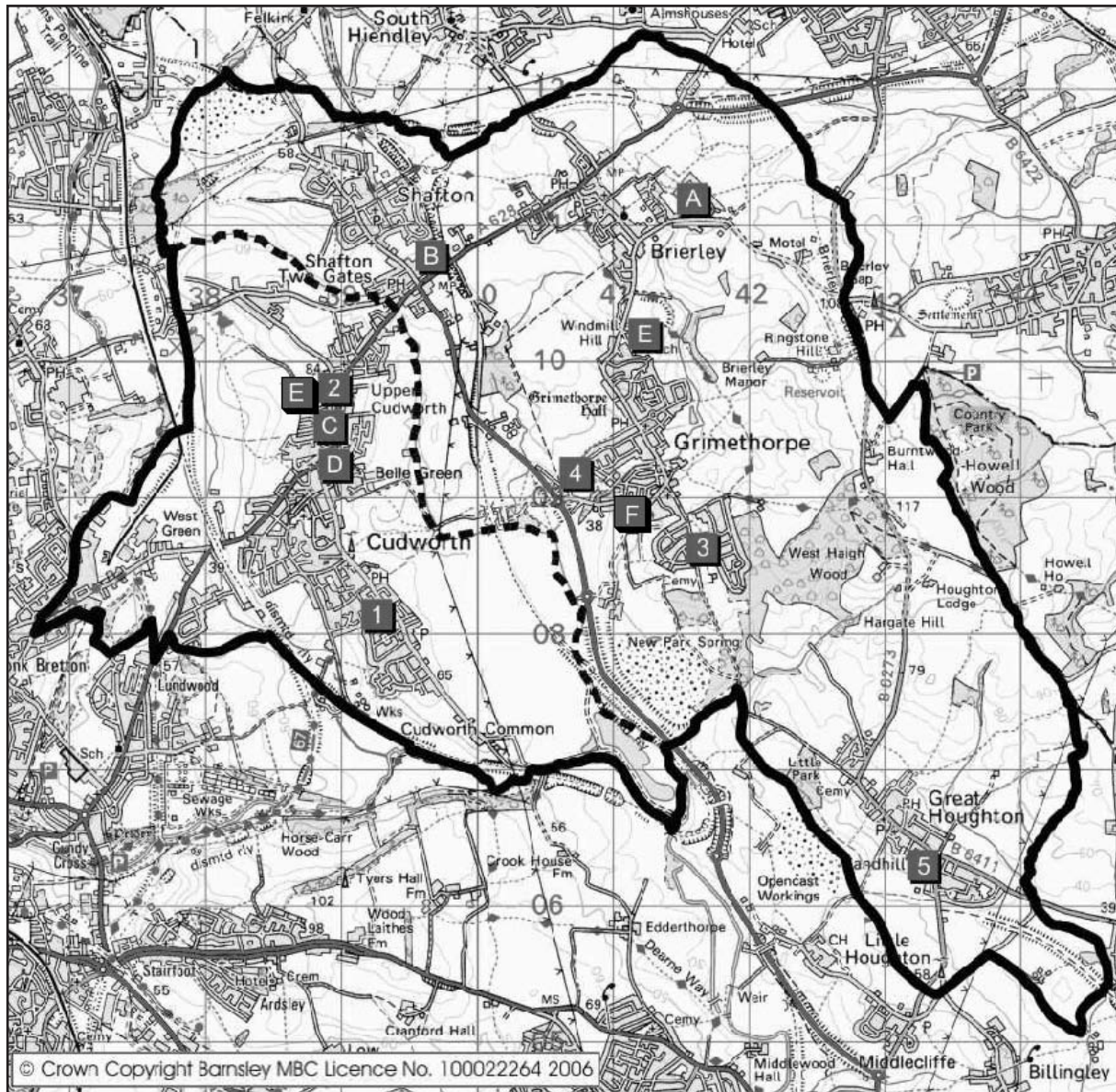
North East Neighbourhood Partnership Board Royston, Monk Bretton and St Helen's



- | | | |
|------------------------------|------------------------------------------------------------------------------|--------------------------------------------|
| Key 1 Athersley North | 8 Royston Parkside | C Little Nippers Playgroup |
| 2 Athersley South | 9 Royston Meadstead/
Mini Academy@Meadstead
Children's Centre | D Secret Garden Children's Centre |
| 3 Richard Newman | A Wise Owl Day Nursery | E Priory Family Centre (Barnardo's) |
| 4 Holy Trinity | B Bethel Church Pre-School | F St Martin's Private Day Nursery |
| 5 Littleworth Grange | | G Happy Kids Athersley |
| 6 St Helen's | | |
| 7 Carlton | | |

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Athersley North Primary	Lindhurst Road, Athersley North, Barnsley S71 3NB	288674	Mon-Fri	School Nursery Times#		
Athersley South Primary	Wakefield Road, Smithies, Barnsley S71 3TP	284223	Mon-Fri	School Nursery Times#		
Bethel Church Pre-School	Station Road, Royston, Barnsley S71 4EW	726788	Mon-Fri	9.00-12.00	12.30-3.30	
Happy Kids Athersley	Roundhouse Lifelong Learning Centre, Laithes Crescent, Athersley, Barnsley S71 3AE	779733	Mon-Fri	8.00 -	6.00	
Carlton Primary	Fish Dam Lane, Carlton, Barnsley S71 3HF	722166	Mon-Fri	School Nursery Times#		
Holy Trinity	Carlton Road, Barnsley	704550	Mon-Fri	School Nursery Times#		
Littleworth Grange Primary Learning Centre	Littleworth Lane, Lundwood, Barnsley S71 5RG	777530	Mon-Fri	School Nursery Times#		
Little Nippers Playgroup	Royston Methodist Church Hall, Midland Road, Royston, Barnsley	725918	Mon-Fri Tues + Fri	9.00-12.00 (Lunch Club 12 - 12.45)	12 - 3.15	
Priory Family Centre (Barnardo's)	Priory Campus, Pontefract Road, Lundwood, Barnsley S71 5PN	770619	Mon-Wed	8.30 -	4.00	
Richard Newman Primary	Laithes Lane, Smithies, Barnsley S71 3AF	281255	Mon-Fri	School Nursery Times#		
Mini Academy@Meadstead Children's Centre	Meadstead Drive, Royston, Barnsley S71 4JS	700283	Mon-Fri	8.00 -	6.00	
Meadstead Primary Academy	Meadstead Drive, Royston, Barnsley S71 4JS	722153	Mon-Fri	School Nursery Times#		
Royston Parkside Primary	Midland Road, Royston, Barnsley S71 4QP	722416	Mon-Fri	School Nursery Times#		
St Helen's Primary	St Helen's Way, Monk Bretton, Barnsley S71 2PS	295210	Mon-Fri	School Nursery Times#		
St Martins Private Day Nursery	Pontefract Road, Lundwood, Barnsley S71 5PN	244322	Mon-Fri	7.30 -	6.00	
Secret Garden Children's Centre	Lindhurst Road, Athersley North, Barnsley S71 3NB	296969	Mon-Fri	8.00 -	6.00	
Wise Owl Day Nursery	22 Midland Road, Royston, Barnsley S71 4QP	700600	Mon-Fri	7.30 -	6.00	
*Aided School - see page 16 or details of how to apply.						

North East Neighbourhood Partnership Board Cudworth and North East

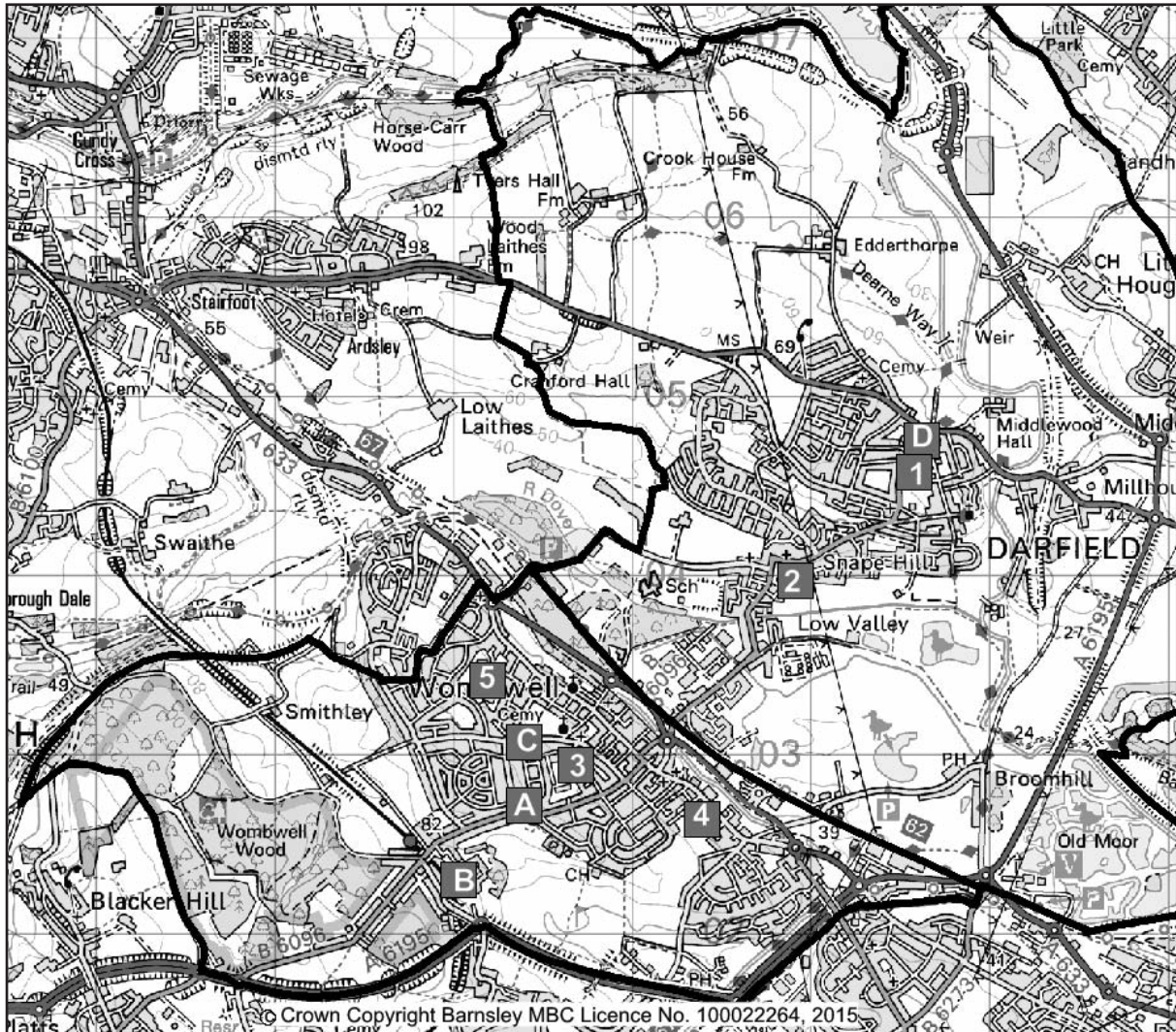


- Key**
- 1 Birkwood/Buttercup Children's Centre
 - 2 Cherry Dale
 - 3 Ladywood
 - 4 Milefield/Milefield Children's Centre
 - 5 Sandhill

- A Brierley Playmates Playgroup
- B Shafton Playgroup
- C Sidcop Road Community Nursery
- D Wonderland Nursery Cudworth
- E Happy Kids Cudworth
- F Happy Kids Grimethorpe

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Birkwood Primary	Darfield Road, Cudworth, Barnsley S72 8HG	710447	Mon-Fri	School Nursery	Times#	
Brierley Playmates Playgroup	Brierley Community Pavilion, Brierley Park, Holgate View, Brierley, Barnsley S72 9HN	07738 055344	Mon-Fri	9.00-12.00		
Buttercup Children's Centre	Birkwood Primary School, Darfield Road, Cudworth, Barnsley S72 8HG	780105	Mon-Fri	8.00 -	6.00	
Cherry Dale Primary	Royston Road, Cudworth, Barnsley S72 8TN	719700	Mon-Fri	School Nursery	Times#	
Happy Kids Cudworth	Cudworth Centre of Excellence, Roberts Street, Cudworth, Barnsley S72 8UQ	780887	Mon-Fri	8.00 -	6.00	
Happy Kids Grimethorpe	Acorn Centre, 51 High Street, Grimethorpe, Barnsley S72 7BB	710624	Mon-Fri	8.00 -	6.00	
Ladywood Primary	Nancy Road, Grimethorpe, Barnsley S72 7JX	711488	Mon-Fri	School Nursery	Times#	
Milefield Primary	Milefield Lane, Grimethorpe, Barnsley S72 7BH	710329	Mon-Fri	School Nursery	Times#	
Milefield Children's Centre	Milefield Lane, Grimethorpe, Barnsley S72 7BH	715127	Mon-Fri	8.00	6.00	
Sandhill Primary	Dearne Street, Great Houghton, Barnsley S72 0DE	345030	Mon-Fri	School Nursery	Times#	
Shafon Playgroup	Shafon Community Centre, Off High Street, Shafon, Barnsley	07989 560991	Mon-Fri	8.50 -	3.20	
Sidcop Road Community Nursery	Community Centre, Sidcop Road, Cudworth, Barnsley S72 8ZQ	717312	Mon-Fri	8.00 -	6.00	
Wonderland Nursery - Cudworth	The Old Pond School, Barnsley Road, Cudworth Barnsley S72 8UT	713837	Mon-Fri	8.00 -	6.00	
#School Nursery Times - each school sets its own session times. Please contact the school for exact times.						

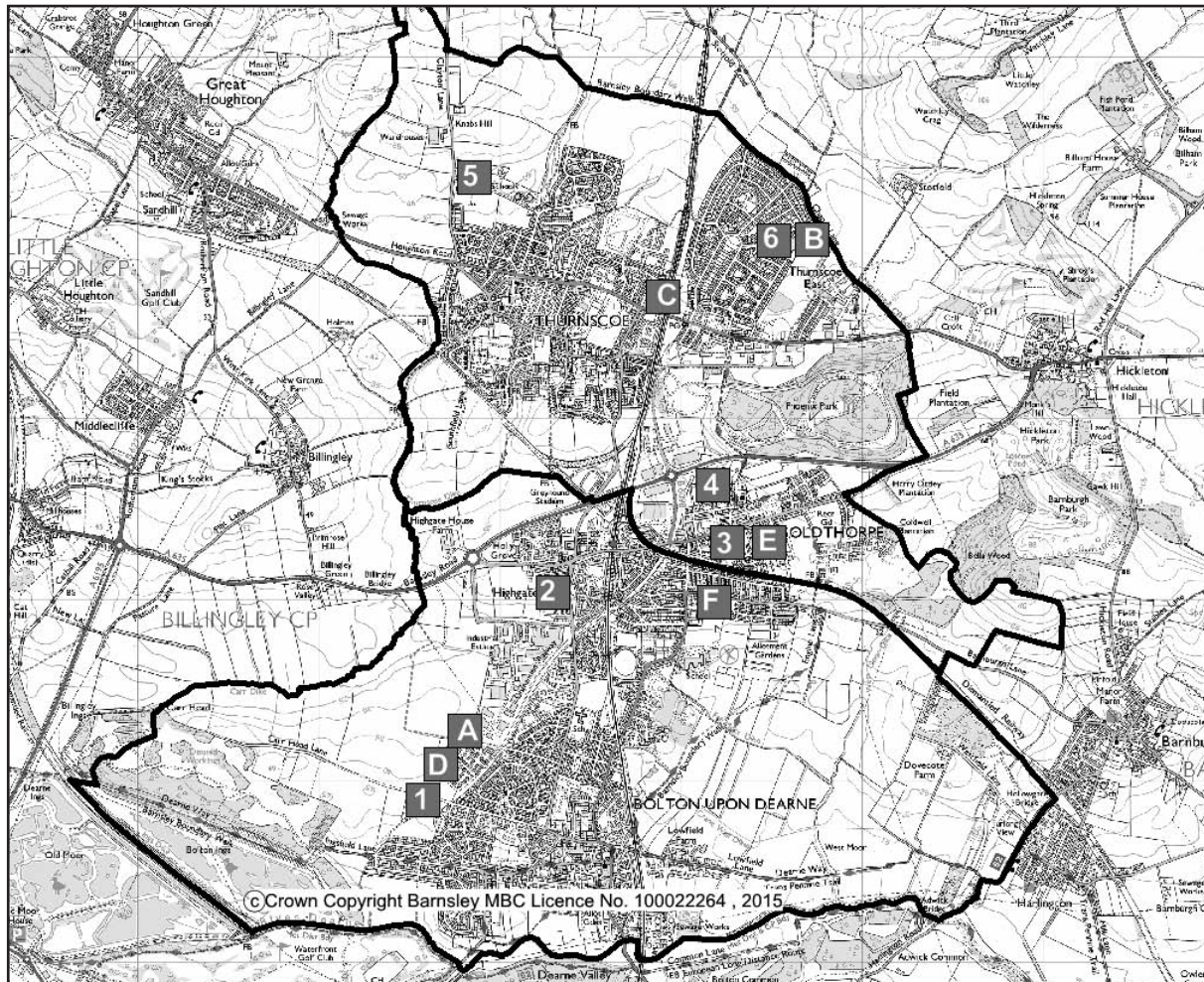
**South East Neighbourhood
Partnership Board
Wombwell and Darfield**



- | | | | |
|--------------|----------------------------------------|----------|-----------------------------------|
| Key 1 | All Saints Academy, Darfield | A | Little Fishes Pre-School |
| | 2The Darfield Primary Academy | B | Little Ducklings Nursery |
| | 3Kings Oak/Kings Oak Children's | C | Forward Steps Nursery |
| | Centre | D | Darfield Children's Centre |
| | 4Wombwell Park Street | | |
| | 5High View | | |

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
All Saints Academy Darfield	School Street, Darfield, Barnsley S73 9EU	752293	Mon-Fri	School Nursery Times#		
Darfield Children's Centre	Darfield All Saints CE School, School Street, Darfield, Barnsley S73 9EU	753366	Mon-Fri	8.00 -	6.00	
Forward Steps Nursery	123 - 127 Summer Lane, Wombwell, Barnsley S73 8TU	934724	Mon - Fri	7.30 -	6.00	
High View Primary Learning Centre	Newsome Avenue, Wombwell, Barnsley S73 8QS	273220	Mon-Fri	School Nursery Times#		
Kings Oak Primary Learning Centre	Bondfield Close, Wombwell, Barnsley S73 0TX	272740	Mon-Fri	School Nursery Times#		
Kings Oak Children's Centre	Kings Oak Primary School, Bondfield Close, Wombwell, Barnsley S73 0TX	273240	Mon-Fri	7.00 -	6.00	
Little Ducklings Nursery	Murdoch House, Hemingfield Road, Wombwell, Barnsley, S73 0LY	755789	Mon-Fri	7.00 -	6.00	
Little Fishes Pre-School	Hough Lane Wesleyan Reform Church, Hough Lane, Wombwell, Barnsley S73 0EX	07977 730377	Mon - Fri	8.30 -	3.45	
The Darfield Primary Academy	Snapehill Road, Darfield, Barnsley S73 9LT	753048	Mon-Fri	School Nursery Times#		
Wombwell Park Street Primary	Park Street, Wombwell, Barnsley S73 0HS	752029	Mon-Fri	School Nursery Times#		
#School Nursery Times - each school sets its own session times. Please contact the school for exact times.						

South East Neighbourhood Partnership Board Dearne North and South

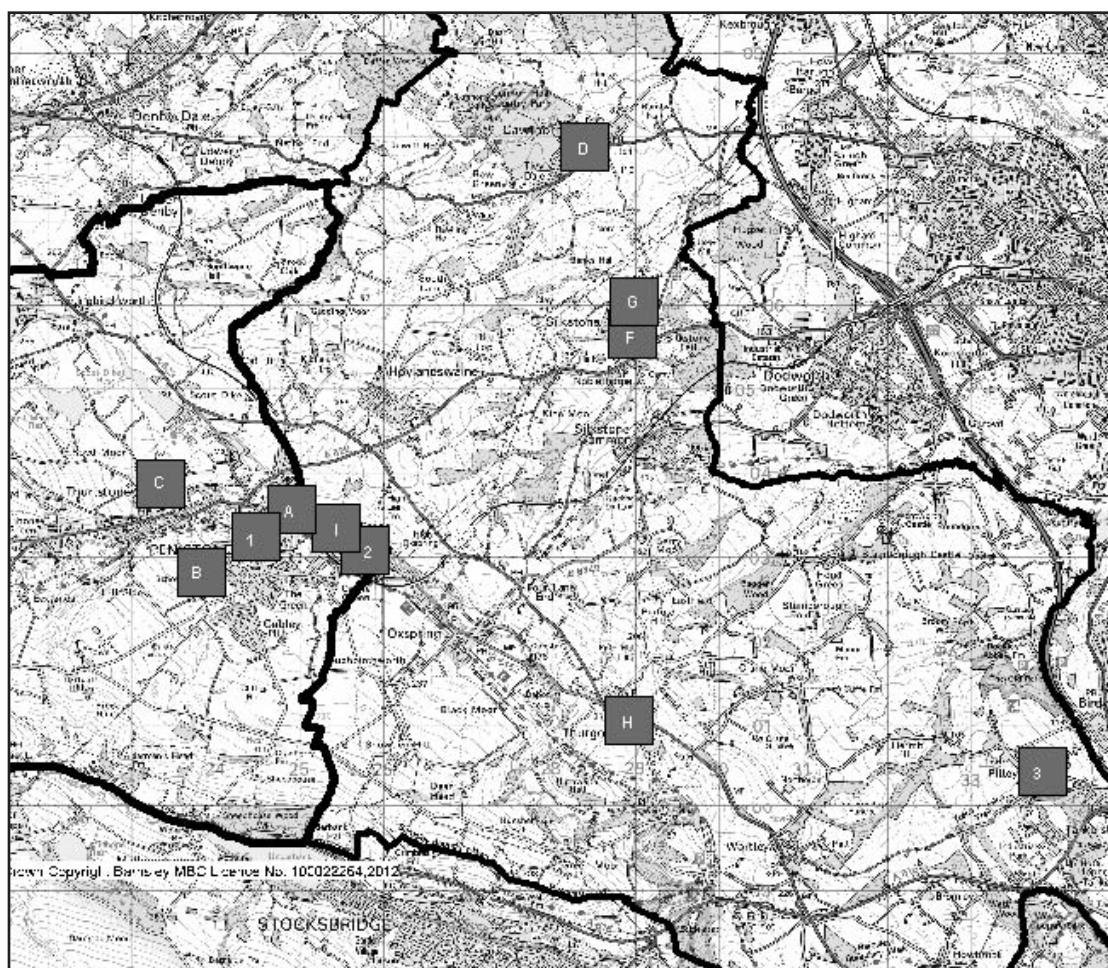


- Key 1** Lacewood
2 Dearne Highgate
3 Dearne Goldthorpe
4 Sacred Heart Catholic
5 Gooseacre
6 The Hill

- A** Happy Kids at Heather Garth
B The Hill Toppers Nursery
C The Embankment Children's
 Centre Nursery
D Dearne Community Children's
 Centre - The Heathers
E Dearne Community Children's
 Centre - Goldthorpe Base
F Happy Kids Goldthorpe

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Dearne Community Children's Centre - The Heathers	Billingley View, Bolton-On-Dearne, Rotherham S63 8ES	01709 890303	Mon-Fri	8.00 - 11.30		
Dearne Community Children's Centre - Goldthorpe Base	Barnsley Road, Goldthorpe, Rotherham, S63 9NG	01709 890303	Mon-Fri		12-30 - 3.30	
Dearne Goldthorpe Primary	Barnsley Road, Goldthorpe, Rotherham S63 9NG	01709 892044	Mon-Fri	School Nursery Times#		
Dearne Highgate Primary	Highgate, Goldthorpe, Rotherham S63 9AS	01709 892160	Mon-Fri	School Nursery Times#		
Gooseacre Primary Academy	Gooseacre Avenue, Off Merrill Road, Thurnscoe, Rotherham S63 0NU	01709 893569	Mon-Fri	School Nursery Times#		
Happy Kids Goldthorpe	Barnburgh Lane, Goldthorpe, Rotherham S63 9PG	01709 888983	Mon-Fri	7.30 - 6.00		
Happy Kids at Heather Garth Nursery	Billingley View, Bolton-On-Dearne, Rotherham S63 8ES	01709 898915	Mon-Fri	7.30 - 6.00		
Lacewood Primary	Carr Head Lane, Bolton-On-Dearne, Rotherham S63 8DA	01709 887750	Mon-Fri	School Nursery Times#		
*Sacred Heart Catholic Primary	Lockwood Road, Goldthorpe, Rotherham S63 9JY	01709 892385	Mon-Fri	School Nursery Times#		
The Embankment Children's Centre Nursery	Station Road, Thurnscoe, Rotherham S63 0JR	01226 775885	Mon-Fri	8.00 - 6.00		
The Hill Primary Academy	Brunswick Street, Thurnscoe, Rotherham S63 0HU	01709 892145	Mon-Fri	School Nursery Times#		
The Hill Toppers	Tudor Street, Thurnscoe, Rotherham S63 0DS	01709 897533	Mon-Fri	7.30 - 6.00		
* Aided School - see page 16 for details of how to apply.						

South West Neighbourhood Partnership Board Penistone East and Penistone West

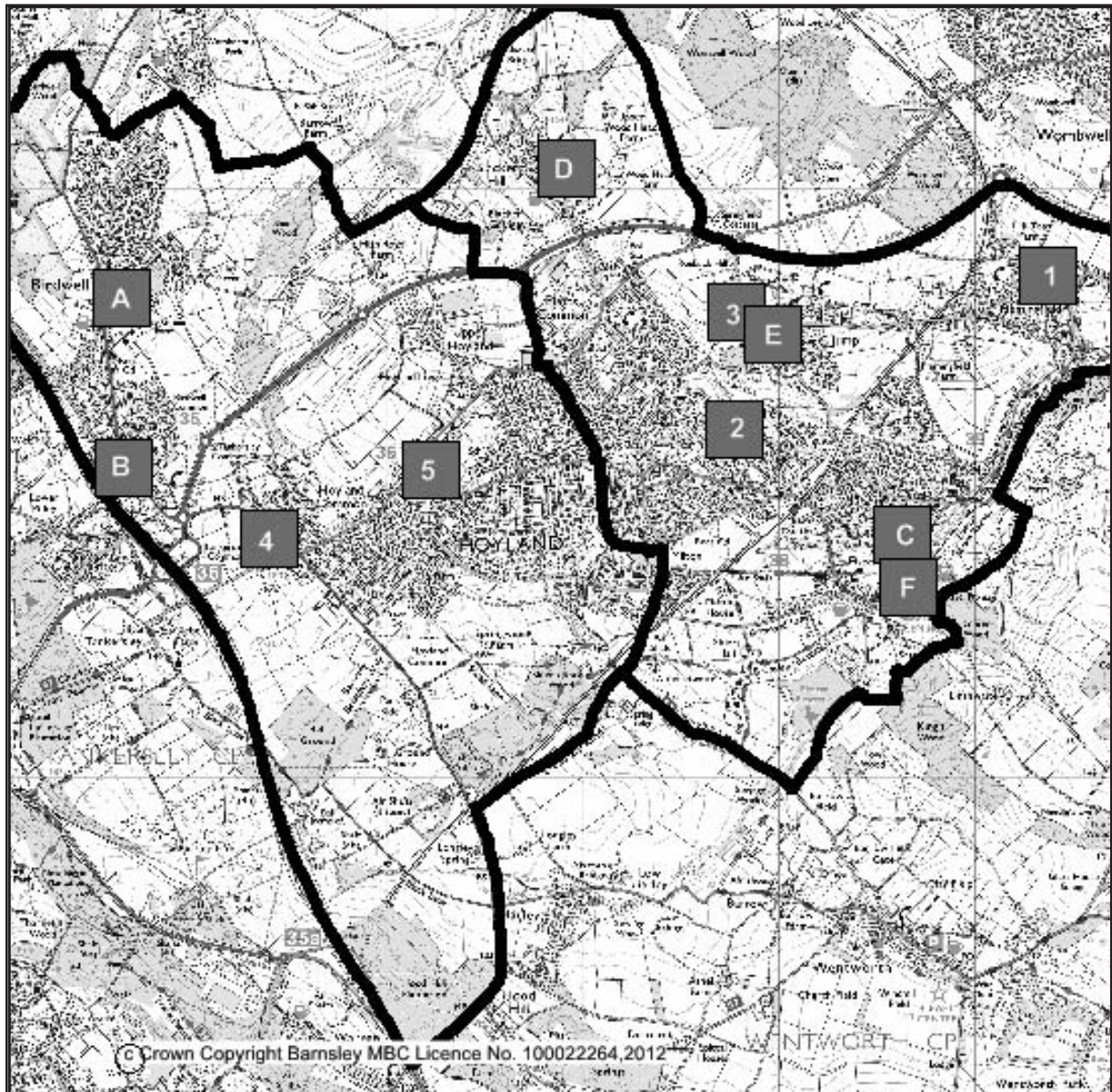


Key 1 Penistone St John the Baptist
Primary
Springvale
Fankersley St Peters CE
A Busy Bees Pre-School
B Child's Play Day Nursery
C Daisy Chains Pre-School

D Cawthorne Children's Centre
E Northern College Children's Centre
F Silkstone Playgroup
G Cliffe Nursery
H Thurgoland Pre-School
I Little Freddie's Nursery School

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Busy Bees Pre-School	The National School, Church Street, Penistone, Sheffield S36 6AR	01226 805766	Mon-Fri	7.30 -	6.00	
Cawthorne Children's Centre	Taylor Hill, Cawthorne, Barnsley S75 4HB	792852	Mon-Fri	7.30 -	6.00	
Child's Play Day Nursery	The Old Barn, Gravels Farm, Chapel Lane, Penistone, Sheffield S36 9AW	370888	Mon-Fri Saturday	6.00 - 8.00 -	10.00 2.00	
Cliff Nursery	Martin Croft, Silkstone, Barnsley S75 4JS	792350	Mon-Fri	7.30 -	6.00	
Daisy Chains Pre-School	Thurlstone Primary School, Thurlstone, Sheffield S36 9RD	761852	Mon-Fri	Nursery Session 9.15 - wrap around available	3.15	
Little Freddie's Nursery School	The Queens, Sheffield Road, Penistone, Sheffield S36 6HD	370401	Mon-Fri	7.30 -	6.00	
Northern College Children's Centre	Northern College for Adult Education, Wentworth Castle, Stainborough, Barnsley	776011	Mon-Fri	8.30 -	5.30	
Penistone St John the Baptist Church of England (Voluntary Aided) Primary	Chapelfield Lane, Penistone, Sheffield S36 6FS	762982	Mon-Fri	School Nursery Times#		
Silkstone Playgroup	Old Town School, High Street, Silkstone, Barnsley	792294	Mon-Fri	7.30 -	6.00	
Springvale Primary	Sheffield Road, Penistone, Sheffield S36 6HJ	760930	Mon-Fri	School Nursery Times#		
*Tankersley St Peters CE (VA) Primary	Westwood New Road, Tankersley, Barnsley S75 3DA	742357	Mon - Fri	School Nursery Times#		
Thurgoland Pre-School	The Kids Centre, Halifax Lane, Thurgoland, Sheffield S35 7AL	0114 2883848	Mon-Fri	7.30 -	6.00	
*Aided School - see page 14 for details of how to apply. #School Nursery Times - each school sets its own session times. Please contact the school for exact times.						

South West Neighbourhood Partnership Board Rockingham and Hoyland Milton



Key 1 The Ellis CE
2 Greenfield
3 Jump
4 Hoyland Common/Hoyland Common
5 West Meadows

A Birdwell Playgroup
B Chatterbox Day Nursery
C Elsecar Neighbourhood
 Nursery
D Little Gems, Blacker Hill
E Little Gems Day Nursery, Jump
F Railway Children Day Care
 Nursery

SETTING NAME	ADDRESS	TEL. NO.	DAYS OPEN	OPENING TIMES AM	OPENING TIMES PM	OFFERS FULL DAY CARE
Birdwell Playgroup	Birdwell Primary School, Sheffield Road, Birdwell, Barnsley S70 5XB	350790	Mon Wed Fri Tues Thurs	9.00-12.00 9.15 -	3.30	
Chatterbox Day Nursery	311 Sheffield Road, Birdwell, Barnsley S70 5TU	361222	Mon-Fri	8.00 -	6.00	
Elsecar Nursery	Elsecar Holy Trinity CE (VA) Primary School, Church Street, Elsecar, Barnsley S74 8HS	740202	Mon-Fri	7.45 -	6.00	
Greenfield Primary	Cherrytree Street, Hoyland, Barnsley S74 9RG	743468	Mon-Fri	School Nursery Times#		
Hoyland Common Primary	Sheffield Road, Hoyland Common, Barnsley S74 0DJ	369640	Mon-Fri	School Nursery Times#		
Hoyland Common Children's Centre	Sheffield Road, Hoyland Common, Barnsley S74 0DJ	352090	Mon-Fri	8.45 - 12.00	12.30 - 3.30	
Jump Primary	Jump, Barnsley S74 0JW	743041	Mon-Fri	School Nursery Times#		
Little Gems Day Nursery, Jump	Jump Children's and Adults Learning Centre, Church Street, Jump, Barnsley S74 0HZ	748805	Mon-Fri	8.00 -	6.00	
Little Gems, Blacker Hill	Blacker Hill Lifelong Learning Centre, Wentworth Road, Blacker Hill, Barnsley S74 0RL	351210	Mon-Fri	9.00 - 12.00		
Railway Children Day Care Nursery	Building 13, Elsecar Heritage Centre, Wath Road, Elsecar, Barnsley S74 8HJ	744440	Mon-Fri	7.45 -	6.00	
*The Ellis Church of England (VA) Primary, Hemmingfield	Hemmingfield, Barnsley S73 0PS	753383	Mon-Fri	School Nursery Times#		
West Meadows	West Street, Hoyland, Barnsley S74 9ET	749164	Mon-Fri	School Nursery Times#		
*Aided School - see page 16 for details of how to apply. #School Nursery Times - each school sets its own session times. Please contact the school for exact times.						

FOR OFFICE USE ONLY

FORM N1
NURSERY ADMISSION

HW

☐

ELIGIBLE TERM

EMS

☐

BOOKLET ISSUED

BARNSELY METROPOLITAN BOROUGH COUNCIL

APPLICATION FOR ADMISSION TO A NURSERY UNIT

NOT TO BE USED ON BEHALF OF ANY CHILD UNDER 2 YEARS OF AGE

This form is to enable parents to apply for their child's admission to a **nursery class attached to a primary school** only and should be completed on behalf of the child and sent to The Admissions Officer, Directorate for Children, Young People and Families, PO Box 634, Barnsley S70 9GG. **For any setting other than a school nursery please contact them directly for an application form.**

I APPLY FOR MY CHILD TO ATTEND

Nursery

DETAILS OF THE CHILD : (capital letters please)

Surname _____ Forename(s) _____

Address _____

Post Code _____

Date of Birth _____ Male/Female Email Address: _____

Name of preschool provision/nursery the child is currently attending _____

PREFERENCE FOR SESSION

Please indicate which session you would prefer your child to attend.

Parents need to be aware that some nurseries may not offer a choice of session to parents.

☐

morning

☐

afternoon

☐

either

(Please tick appropriate box)

DETAILS OF APPLICANT _____

Full Name: Mr/Mrs/Miss/Ms

Home Tel. No: _____ Daytime Contact Tel. No: _____

Mobile No: _____

Address: _____

(only if different
from above)

Post Code _____

Mother/Father/Guardian*/Other - please specify _____

*If Guardian, please supply proof of Guardianship at time of application.

PARENTS/GUARDIANS SHOULD NOTE THAT

If you are submitting a second nursery application form you are notifying the Authority to disregard your original form.

However, the Authority recognises that there may be circumstances under which you would wish your child's name to be placed on more than one waiting list.

1) *If you wish your child's name to also remain on the waiting list for the nursery you originally applied for please tick this box.*

☐

If you have ticked this box, please also answer 2) below

Only to be answered if you have ticked the box in 1) above

2) *Please indicate whether this new application is for your first or second preference nursery by placing a tick in the box*

1

☐

2

☐

In the event of accepting a place for my child at a nursery class attached to a primary school, I understand that, attendance at the nursery class or co-located Children's Centre **does not guarantee that my child can continue into that School for full-time education**. It will be necessary for me to make an application for a place in the school of my preference at the appropriate time, which will be considered in the light of the Authority's admission policy.

I certify that the information on this form is correct.

I confirm that all other persons with parental responsibility have been contacted and have agreed to the transfer request. I also confirm that to my knowledge, there are no applications before the County/Magistrates Courts by a parent, someone claiming to be a parent etc, disputing the child's residence or which school they attend.

Signed _____ person with parental responsibility

Date _____

Please note: The information you provide may be passed to other local or Central Government departments or agencies in relation to prevention and detection of fraud.

NURSERY EDUCATION FUNDING

Assistance to cover the cost of fees is available in the form of early years education funding.

Eligibility

Your child will become eligible to receive early years education funding in the term following their third birthday. The funding is payable to the setting for children attending a playgroup, private setting, Children's Centre or an accredited childminder who is registered through OFSTED to claim the funding. The funding is not means tested. It is paid for all children who are registered and attending the setting/childminder on the 'Headcount Date', which is a specific date set by the Department for Education.

How the funding works

The funding is paid directly to the setting/childminder to cover the cost of up to 15 hours per week for 38 weeks per financial year. The school year is split into three terms, however, as these are of different lengths, the amount of funding differs each term.

The number of weeks per term in the 2015/16 academic year are shown in the funding calendars on the following pages.

Your child can attend any number of hours per week; however the maximum that you can claim for is 15 per week. It is possible for the entitlement to be 'stretched' by accessing fewer hours over more weeks in the term. This arrangement must be made with the manager of the setting.

Some providers offer sessions of 2½ or 3 hours and therefore the amount of funding received will cover the full cost of the session. If the cost of the session is less than the funding received from the Local Authority the setting may keep the excess funding provided it is used to support the education of eligible children. However, some settings have sessions that are longer than the free entitlement and will require you to pay 'top up' if your child stays longer. This is the difference between the amount of funded hours and the cost of their full session.

You are advised to check directly with your preferred setting to find out the length of sessions offered and any costs involved if you wish to access more than 15 hours per week.

Please note you should not be expected to pay up front for your free entitlement or to take up or pay for additional services as a condition of your child attending the free nursery place. You can only be charged for any additional services that you choose to take up, such as childcare beyond your free entitlement. The provider will be able to supply you with a statement showing a breakdown of how the charges are calculated. If your child accesses their free session over the lunch period, the provider may make a reasonable charge for lunch but must also give you the option of supplying a packed lunch.

Information to Parents

Providers should make the following information available to parents on request:

- Term dates and session times
- the Policy for admission of children
- the amount of fees chargeable (daily rate and hourly rate)
- the education programme and activities provided
- provision made for children with Special Educational Needs
- Health and Safety, equal opportunities and discipline policies
- records and reports of the educational attainment of children
- the procedure for dealing with complaints

If you request this information and it is not available, please inform the Authority.

Funded Weeks

The funding calendars over the following pages show how many weeks each term are funded. If you choose to access nursery education in a non funded week you will be expected to pay for that provision.

Note - These are not school term dates - please contact the school or setting directly for details of holiday dates.

SUMMER TERM 2015 - 13 WEEKS

April

Wk. No.

M T W T F S S

1 2 3 4 5

6 7 8 9 10 11 12

13 14 15 16 17 18 19

20 21 22 23 24 25 26

27 28 29 30

1

2

3

May

Wk. No.

M T W T F S S

1 2 3

4 5 6 7 8 9 10

11 12 13 14 15 16 17

18 19 20 21 22 23 24

25 26 27 28 29 30 31

4

5

6

June

Wk. No.

M T W T F S S

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30

7

8

9

10

11

July

Wk. No.

M T W T F S S

1 2 3 4 5

6 7 8 9 10 11 12

13 14 15 16 17 18 19

20 21 22 23 24 25 26

27 28 29 30 31

11

12

13

August

Wk. No.

M T W T F S S

1 2

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

31

Headcount date: 21 May 2015

Maximum termly hours 15 x 13 = **195**

AUTUMN TERM 2015 - 15 WEEKS

September							Wk. No.
M	T	W	T	F	S	S	
	1	2	3	4	5	6	1
7	8	9	10	11	12	13	2
14	15	16	17	18	19	20	3
21	22	23	24	25	26	27	4
28	29	30					5

October							Wk. No.
M	T	W	T	F	S	S	
			1	2	3	4	5
5	6	7	8	9	10	11	6
12	13	14	15	16	17	18	7
19	20	21	22	23	24	25	8
26	27	28	29	30	31		

November							Wk. No.
M	T	W	T	F	S	S	
					1		
2	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	11
23	24	25	26	27	28	29	12
30							

December							Wk. No.
M	T	W	T	F	S	S	
	1	2	3	4	5	6	13
7	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

Headcount date: To be determined.
Maximum termly hours 15 x 15 = **225**

SPRING TERM 2016 - 10 WEEKS

January							Wk. No.
M	T	W	T	F	S	S	
			1	2	3		
4	5	6	7	8	9	10	1
11	12	13	14	15	16	17	2
18	19	20	21	22	23	24	3
25	26	27	28	29	30	31	4

February							Wk. No.
M	T	W	T	F	S	S	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	6
22	23	24	25	26	27	28	7
29							8

March							Wk. No.
M	T	W	T	F	S	S	
	1	2	3	4	5	6	8
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	10
21	22	23	24	25	26	27	
28	29	30	31				

Headcount date: To be determined.
Maximum termly hours 15 x 10 = **150**

Nurseries in other authorities

If you live in Barnsley but your child attends a setting in another authority you will be able to claim funding from the authority in which the setting is situated. Please be aware that some Local Authorities pay different rates of Early Education Funding however the free entitlement is the same - up to 15 hours per week.

You should contact the manager of the setting for details of current funding arrangements within that Authority.

TRANSFER BETWEEN NURSERIES

Transfer between Local Authority Nurseries

If your child is attending a nursery and you move house to another area you can apply to transfer your child to another nursery.

If your decision to leave is due to you or your child being unhappy at the nursery it could be that a short chat with the nursery teacher may help to rectify any problems you are experiencing.

To apply for a transfer you will need to complete Form N1 on page 41.

However, you need to be aware that:

- there is no guarantee that your child will be admitted into your preferred nursery because it could be full. If this is the case your child's name will be placed on the waiting list.
- If the nursery is full an alternative place will be offered if your child is four years old and the form has been received at the beginning of the previous term.
- If you do not wish to accept an alternative place your child's name will be placed on the waiting list for your preferred nursery until a vacancy arises.

Transfer between Early Years Education registered providers

If you wish to move your child from one private setting to another you are advised to speak to the manager at your child's current setting to inform them of your decision to leave.

If your decision to leave is due to you or your child being unhappy at the setting it could be that a short chat with the manager/supervisor may help to rectify any problems you are experiencing.

You will need to check the amount of notice you are required to give the setting before your child can leave. You will also need to speak to the manager/supervisor of the setting you wish your child to attend to check if there are any current vacancies or to place your child's name on their waiting list.

Early Years Education funding **cannot** be transferred - it is paid for the full term to the setting where your child is attending on Headcount Day/Week. If your child transfers to a different setting after Headcount Day you will need to confirm with the manager of the new setting if a funded place is available for the remainder of the term. If the setting does allow your child to start, they are not able to charge you for any part of your free entitlement.

COMPLAINTS PROCEDURE

If you are not satisfied that your child has received their free entitlement in the correct way you can make a complaint to the Authority. Please set out your complaint in writing and send it to: Principal Officer, School Organisation, Directorate for Children, Young People and Families, School Organisation, Transport and Governors, Corporate Mailroom, PO Box 634, Barnsley S70 9GG.

If you are not satisfied with the way your complaint has been dealt with, or if you believe the Authority has acted unreasonably you may make a complaint to the Local Government Ombudsman.

ADMISSION TO PRIMARY SCHOOL

Please note that you should refer to the 'Admission to School - Advice to Parents' booklet for full details of the authority's policy on school admission.

Application forms for school places are available from School Admissions, Directorate for Children, Young People and Families, PO Box 634, Barnsley, S70 9GG.

When to apply

If your child is attending a Local Authority nursery you will be given an admission to Primary School pack by the nursery staff. If your child's name is on a waiting list for a nursery place OR if your child is attending a private setting and claiming nursery education funding, a pack will be posted to you during the month of September/October in the year in which you need to apply. Copies of the admission pack can also be obtained from the admissions officer on 01226 773689.

The table below indicates when you will need to apply for a full time school place.

If your child was born between	'Admission to School Booklet' published	Closing date for applications	Full time place offered from
1 September 2011 and 31 August 2012	September 2015	January 2016	September 2016
1 September 2012 and 31 August 2013	September 2016	January 2017	September 2017
1 September 2013 and 31 August 2014	September 2017	January 2018	September 2018
1 September 2014 and 31 August 2015	September 2018	January 2019	September 2019

Date of Admission to the Reception Year

The law does not require children to be admitted to school until the beginning of the term following their fifth birthday. However, the School Admissions Code makes provision for all children to be admitted to school in the September following their 4th birthday. Your child will be offered a full-time place from September and you will be able to access this entitlement through one of the following options:

Option 1

Full-time place in the Reception Year from 1 September following the child's fourth birthday.

Option 2

Part-time place in the Reception Year from 1 September following the child's fourth birthday (five sessions am/and or pm as determined by the individual school).

Option 3

Part-time place in an early years setting (a maximum of 15 hours per week).

Options which are not available:-

1. A full-time school place split between the school and the school nursery/private nursery.
2. Any split of a part-time school place.

Deferred entry

By law, children are required to attend full time school from the beginning of the term following their fifth birthday (statutory school age). However, in Barnsley, children are offered a full-time place from the September following their fourth birthday.

As a parent/carer you can choose to defer your child's admission to full-time school to any point until they become statutory school age.

You need to be aware that if you do defer your child's place, the start term must fall within the same academic year. Please read the information about deferred entry in the 'Admission to School' booklet and seek advice from the Admissions Officer on 01226 773689.

Important information

Please note that admission to a nursery class or co-located Children's Centre cannot and does not automatically guarantee a place in the associated primary school.

Frequently asked questions

- Key - LA - Local Authority Nurseries & Academies
- PVI - Private, Voluntary and Independent Settings and Children's Centres

What is my child's free entitlement?

From the term following their third birthday your child will be entitled to receive a maximum of 15 hours early years education per week, for 38 weeks per year.

Where can my child access this entitlement?

In either a Local Authority nursery or in a setting which is registered to provide early years education funded places (see pages 18 - 39 for a full list of providers).

Who do I contact for advice about the location of eligible settings?

The Families Information Service on 0800 0345340.

How long are the nursery sessions?

- LA - A minimum of 3 hours
PVI - Sessions range from 2½ hours to 10 hours (contact the individual setting for details)

What is the ratio of staff to children?

- LA - 1 member of staff for every 13 children
PVI - 1 member of staff for every 8 children (for 3 and 4 year olds). The ratio can be 1:13 if a member of staff qualified to Early Years Professional Status is present.

Is there a charge for a place?

- LA - No, the sessions are free of charge. If the nursery is part of a Children's Centre and you take up wraparound care you will have to pay for any childcare taken above the free session.
PVI - The early years education place is free but if you wish your child to stay longer you will be required to pay 'top up'.

Do I have to pay for lunch?

If your child accesses their free session over the lunch period the provider can make a reasonable charge for lunch. They must also give you the option of supplying a packed lunch if you would prefer to.

If your child attends a setting for their free sessions for 6 hours or more in a day they can be considered for free school meals for a maximum of two days per week. You will need to submit an application form which will be assessed against the current eligibility criteria. For further information contact the Authority on 01226 773513.

When can I apply for a 3 or 4 year old place?

- LA - At any time following your child's second birthday
- PVI - Contact the manager/supervisor to check when they accept applications.

How do I apply for a place?

LA Community and Voluntary Controlled nurseries - complete form N1 on page 41 and return it to the School or the School Admissions Section, Directorate for Children, Young People and Families, PO Box 634, Barnsley S70 9GG or download an application from www.barnsley.gov.uk

LA Aided nursery - Contact the School directly (numbers to be found on pages 18 to 39).

PVI - Contact the manager/supervisor (contact numbers can be found on pages 18 to 39).

Academies - Please contact School Admission on 773670 to check on how to apply.

How do I find out the position of my child's name on the waiting list for a Local Authority Nursery?

Contact the School Admissions Section on 773670.

If my child attends a private setting, does that mean he/she can't stay on the waiting list for a school nursery?

If you have applied for a school nursery your child's name will automatically remain on that list unless you ask us to remove it or you are offered a place at another local authority nursery.

Can my child's name be on more than one waiting list?

A child's name will only normally be held on one waiting list, however, the Authority recognises that there may be circumstances under which you wish your child's name to be on more than one list. Please contact the School Admissions Section on 773670 for details.

When will my child start local authority nursery?

If there are places available your child will be offered a place from the term following their third birthday. If the nursery is full you will be sent a letter giving you details of alternative provision. The Families Information service also offer a matching service to help you find a place (see page 15).

Can I take some days at a local authority nursery and some days at an Early Years Funding registered provider?

Yes, if your child attends a school nursery for less than 5 sessions per week you can claim the balance of the sessions from a NEF registered provider or childminder. For example, if your child attends a school nursery on a Monday, Tuesday and Wednesday morning you could claim for a private playgroup for the remainder of the 15 hours.

Can my child attend more than one school nursery?

Yes, please contact School Admissions on 773670.

When will I find out that my child has been offered a local authority nursery place?

You will normally receive a letter from School Admissions at least six weeks before the start of the term.

The PVI setting requires one month's notice to withdraw my child - if I am offered a nursery place at a school do I have to accept it immediately?

If you have to give notice the place at the local authority nursery will be kept open for that time.

How is it decided that a local authority nursery is full?

When the number of children attending plus the number of allocated places reaches the capacity of the nursery. The capacity is determined by the physical size of the nursery and the staffing ratio of 1 member of staff to 13 children.

Can I change my mind once I have applied for a nursery place?

Yes, you need to submit another application form and inform the school admissions section in writing that you wish to have your child's name removed from the original waiting list.

Does my child have to attend local authority nursery for 5 sessions per week?

No, you can choose to take up less than 5 sessions per week - contact the school admissions section for details.

Do I have to move my child to a local authority nursery if they are settled with a childminder or at a private setting?

No, you can choose to leave your child with their current accredited childminder or in a setting and carry on claiming nursery education funding until the term in which your child is five.

If I don't take up a place in a local authority nursery does this mean I will be disadvantaged when it becomes time to apply for school?

No, there is no link between admission to nursery and admission to school. Admission into a nursery unit cannot and does not guarantee a place in the associated primary school.

How do I claim the Early Years Education Funding?

You will be asked by the setting to complete a claim form PP1 each term. The nursery will then submit the form to the authority on your behalf and the funding will be paid directly to the setting.

What is the 'Headcount Day'?

The date on which the count of children attending settings is taken each term.

'Headcount Day' is on a Thursday but my child only attends nursery on a Monday and Tuesday - will they have to attend on that Thursday in order to get funding?

No - providing that your child is attending on their regular days during the week that includes 'Headcount Day' your child will be eligible to receive the funding.

What if my child moves to a different funded setting after the Headcount date?

Early Years Education Funding cannot be transferred - it is paid for the full term to the setting where your child is attending on Headcount Day. If your child transfers to a different setting after Headcount Day you will need to confirm the availability of a funded place with the Manager of the new setting. You will also need to check the amount of notice you are required to give your current setting before your child can leave. If your child is attending two settings during the week of headcount day, funding will be split accordingly.

How is the funding paid?

The funding is paid in termly amounts direct to the provider to cover the cost of the free entitlement taken. If the cost of the funded session is less than the funding received from the Authority the setting may keep the excess funding.

What can I claim for?

A maximum of 15 hours per week for 38 weeks per financial year. (See page 43). It is possible for the entitlement to be stretched by accessing fewer hours over more weeks. This arrangement must be made with the manager.

What if my child attends more than 15 hours ?

You will have to pay the full cost of anything over the 15 hours.

Can I claim for more than 2¹ 2 hours per day?

Yes, you can claim for up to 10 hours per day. Please see page 2 for more details.

The PVI setting requires me to sign a contract stating that I will keep my child there until they start full time school - can they do this?

No, the setting cannot prevent you from moving your child to a different provider if you wish to do so. They may, however, ask you to sign a contract covering the length of a term to ensure your child stays with them for that period of time.

What if my child attends more than one private setting?

You can claim for a maximum of two private settings so long as your total claim is not more than 15 hours per week. If your total claim is for more than 15 hours, the school admissions section will normally contact you to ask how you wish to distribute the funding between providers.

My child attends a private setting in a neighbouring Authority - can I still claim the funding?

Yes, you will be able to claim funding from the authority in which the setting is situated - see page 46 for details. Please note that different Authorities pay different rates of funding however the entitlement is the same - up to 15 hours of free early learning per week.

What if my child's attendance becomes irregular after the nursery has claimed the funding?

On a regular basis staff from school admissions will carry out telephone audits with parents and nursery register audits by visiting the settings.

The Authority accepts that there will be genuine reasons for some absence from nursery. However, if following an audit, it comes to light that a child is not regularly attending the number of sessions stated on the claim form (and there is no genuine reason for the absence), the Authority will adjust the claim and require the nursery to pay back the relevant amount of grant.

The nursery will then invoice you for the appropriate amount to cover the cost of the missed sessions.

How do I obtain advice about admission to Local Authority nursery?

Contact the school admissions section on 773670 or the Families Information Service on 0800 0345340.

If my child is not allocated a place at my preferred nursery or refused nursery education funding can I make a complaint?

Yes, please see page 48 for details of how to complain.

GLOSSARY OF TERMS

Full Day Care	Facilities that provide day care for children under eight for a continuous period of four hours or more in any day in premises which are not domestic premises.
Sessional Care	Facilities where children under 8 attend day care for no more than 5 sessions a week, each session being less than a continuous period of 4 hours in any day. Where 2 sessions are offered in any one day, there is a break between sessions with no children in the care of the provider. This covers provision which offers children part-time care and the opportunity to engage in activities with their peer group, e.g. playgroups.
Childminder	A childminder is registered to look after one or more children under the age of eight to whom they are not related on domestic premises for reward and for a total of more than two hours in any day.
<i>The above definitions are taken from the National Standards published by SureStart and regulated by OFSTED.</i>	
Settings	Refers to all early years provision ie Local Authority nurseries, private nurseries, playgroups, pre-schools, childminders and children's centres.
QTS	Qualified Teacher Status - all settings registered to claim funding in Barnsley have input from a qualified teacher from the Barnsley Early Years Foundation Stage Team.
Reception Age	The age at which your child will start full time school in line with Barnsley's Admission Policy. See page 49.
Statutory School Age	The age at which, by law, your child must be attending full time school - the term following their fifth birthday.
Academic Year	The school year which runs from 1 September to 31 August.
Provider	The person or setting providing your child with their early years education entitlement.
Financial Year	The financial year runs from April to March.

